# How to complete a Provisional Allotment Letter (PAL) 如何填寫暫定配額通知書

Please follow the following steps if you want to subscribe for all H Rights Shares provisionally allotted to you:

如欲認購所有獲暫定配發之H股供股股份,請留意以下步驟:

Please write a cheque / banker's cashier order made payable to "Bank of Communications (Nominee) Co. Ltd. — CHINA **COMSERVICE** — **PAL**". Write your name and identifier (the number indicated on the middle of Form A on page 1 of your PAL) on the back of your cheque / banker's cashier order.

#### 步驟1:

請填寫支票/銀行本票抬頭人名稱為「交通銀行(代理人) -中國 **通信服務-暫定配額供股」**。並於支票/銀行本票背頁寫上 閣 下的姓名及識別號(見暫定配額通知書第一頁表格甲中間部份)。

#### Step 2:

Please write the name of the Company on which the cheque / banker's cashier order is to be drawn.

#### 步驟2:

請填寫支票/銀行本票的付款銀行名稱。

Please write the cheque / banker's cashier order number.

請填寫支票/銀行本票號碼。

Please provide your contact telephone number.

請提供 閣下聯絡電話號碼。

## Step 5:

Please staple a cheque / banker's cashier order to the duly completed PAL and submit the application to Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or 3rd Floor, Futura Plaza, 111-113 How Ming Street, Kwun Tong, Kowloon, Hong Kong by no later than 4:00 p.m. on 1 February 2012.

請將有關支票/銀行本票緊釘於已填妥的暫定配額通知書上, 並遞交至香港灣仔皇后大道東183號合和中心17樓1712-1716室或 香港九龍觀塘巧明街111-113號富利廣場3樓,惟不得遲於2012年 2月1日下午4時正。

表格甲

### 重要提示

Please staple our paymen

Wanchai Hong Kong H股股份過戶登記處:

香港中央證券登記有限公司

香港 灣仔皇后大道東183號 合和中心17樓1712-1716號舖

Name(s) and address of the Qualified H Shareholder(s) 合資格H股股東姓名及地址

Procedures" in effect from time to time. 實實並符合書港結算公司之股份收納規定後,未缴股款H股供股根分配 計算系統內寄存,結算及交收。香港聯交所參與者之間於任何交易日進行之交易,須於其後第二個交易日於中央結算系統內交收。中央結算系統內之一切活動约 作程序規則"維行"



# 中国通信服务

# CHINA COMMUNICATIONS SERVICES CORPORATION LIMITED

#### 中國通信服務股份有限公司

(Stock Code: 552) (股份代號: 552)

Computershare Hong Kong Investor Services Limited Shops 1712–1716, 17th Floor, Hopewell Centre 183 Queen's Road East PROPOSED H SHARE RIGHTS ISSUE OF 398,570,040 H SHARES PROPOSED H SHARE RIGHTS ISSUE OF 398,570,040 H SHARES ON THE BASIS OF 2 H RIGHTS SHARES
FOR EVERY 10 EXISTING H SHARES AT HK\$3.19 PER H RIGHTS SHARE PAYABLE IN FULL ON ACCEPTANCE 建議H股供股,
按每持有10股現有H股獲發2股H股供股股份之基準,以每股H股供股股份3.19港元之價格發行398,570,040股H股,股款須於接納時繳足PAYABLE IN FULL ON ACCEPTANCE BY NOT LATER THAN 4:00 P.M. ON 1 FEBRUARY 2012 股款須不遲於2012年2月1日下午四時正接納時繳足PROVISIONAL ALLOTMENT LETTER 暫定配額通知書

Registered Office: Level 5 No. 2 and B Fuxingmen South Av Xicheng District Beijin, PRC 100032

Chan Tai Man Flat A, 18/F, HK Building, Central HK.

> 000456 12345678

XX Bank

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*2,000

an 4:00 p.m. on 1 February 2012 閣下之H股供股股份總數・有關股款最遲須於2012年2月1日下午四時正 \*\*\*\*\*\*400

香港公司註冊處登記。證券及期貨事務監察委員會及香港公司註冊處處長對任何該等文件之內容概不負責 the applicable securities or equivalent legislation of any jurisdictions other than Hong Kong, No action ha 是星要約或邀請。任何身處香港以 20付該地區規定須繳付之任何税項

後納本文件所載之暫定配額的每位人士均: 確認其已閱讀本語完配額通知書所附頁數及H股供股章程所載 同會本單定配額通知書及因此構成之会約將受香港法例管轄N

(000**4**56

The FI strate Points issue is continuous upon the luminent of the continuous upon the luminent of the continuous upon the luminent of the continuous upon the luminent operation of luminent operation operation of luminent operation of luminent operation operation of luminent operation operation of luminent operation op

018744

Any persons contemplating buying or selling H Shares from the case: Fights Issue may not become unconditional or may not proceed. 任何人士如聚在公告刊發日期至所有H股供取條件建成日期期間 Any H Shareholders or other persons contemplating dealing in the H 月 任何有意質責日股供股股份或未繳股款H股供股權之H股股東或其

XX銀 行 日 Day 祈付 Bar inee) Co. Ltd. - CHINA COMSERVICE 或持票人Or Bearer ONE THOUSAND TO THE DESIGN SEES HK\$ 1,276.00 AND SEVENTY SIX DOLLARS ONLY Chan Tai Man

F02050 (All Form), indb 2 6/1/2012 20:50:40

# How to complete an Excess Application Form ("EAF") 如何填寫額外申請表格

Please follow the following steps if you want to apply for excess H Rights Shares:

如欲認購額外H股供股股份,請留意以下步驟:

### Step 1:

Please write down the number of excess H Rights Shares you want to apply for and the total amount payable (number of excess H Rights Shares being applied for x HK\$3.19 per Rights Share) in the appropriate boxes in ink (preferably in black) and mark "x" in the corresponding boxes underneath. The example is for illustration purpose only.

### 步驟1:

請在適當空格內用墨水筆(以黑色為佳)填寫 閣下 欲申請之額外H股供股股份數目及應付之股款總額 (所申請之額外H股供股股份數目x每股3.19港元), 並在其下相對應空格內填上「x」。例子僅供參考。

### Step 2:

Please write a cheque / banker's cashier order made payable to "Bank of Communications (Nominee) Co. Ltd. — CHINA COMSERVICE — EAF". Write your name and identifier (the number indicated on the top right hand side on your EAF) on the back of your cheque banker's cashier order.

請填寫支票/銀行本票抬頭人名稱為「交通銀行(代 理人)有限公司—中國通信服務—額外供股」。並於 票/銀行本票背頁寫上 閣下的姓名及識別號(見 額外申請表格之右上方)。

### Step 3:

Please write the name of the Company on which cheque / banker's cashier order is to be drawn.

### 步驟3:

請填寫支票/銀行本票的付款銀行名稱。

## Step 4:

Signature(s) of applicant(s) (all joint applicant(s) must

## 步驟4:

申請人簽署(請注意:所有聯名申請人均須簽署)

### Step 5:

Please write the cheque / banker's cashier order number.

## 步驟5:

請填寫支票/銀行本票號碼。

Chan Tai Man Flat A, 18/F, HK Building, Central

HK.

H Share Registrar:
Computershare Hong Kong Investor Services Limited Shops 1712-1716, 17th Floor, Hopewell Centre 183 Queen's Road East Wanchai Hong Kong H股股份過戶登記處:
香港中央證券登記有限公司
香港

香港 灣仔 皇后大道東183號 合和中心17樓1712-1716號舖

Name(s) and address of the Qualified 合資格H股股東姓名及地址





# CHINA COMMUNICATIONS SERVICES CORPORATION LIMITED

中國通信服務股份有限公司

mpany incorporated if the recipie's Republic of Ch (在中華人民共和國註冊成立的股份有限公司) (Stock Code: 552) (股份代號: 552)

PROPOSED H SHARE RIGHTS ISSUE OF 398,570,040 H SHARES ON THE BASIS OF 2 H RIGHTS SHARES FOR EVERY 10 EXISTING H SHARES AT HK\$3.19 PER H RIGHTS SHARE PAYABLE IN FULL ON ACCEPTANCE 建議H股供股

建議H股供股, 按每持有10股現有H股獲發2股H股供股股份之基準, 以每股H股供股股份3.19港元之價格 發行398,570,040股H股,股款須於接納時繳足 EXCESS APPLICATION FORM 額外申請表格

Level 5 No. 2 and B

Fuxingmen South Avenu

ee) Co. Ltd. - CHINA COMSERVICE - EAF HK Dollars THIRTY NINE THOUSEN THREE WINDRED HK\$39,380.55 AND EIGHTY DOLLARS AND FIFTY FIVE CENTS Chan Tai Man 000456 )0 18744

XX銀行

Please provide your contact telephone number.

## 步驟6:

請提供 閣下聯絡電話號碼。

### Step 7:

Please write the date.

### 步驟7:

請填寫日期。

# Step 8:

Please staple a cheque / banker's cashier order to the duly completed EAF and submit the application to Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or 3rd Floor, Futura Plaza, 111–113 How Ming Street, Kwun Tong, Kowloon, Hong Kong by no later than 4:00 p.m. on 1 February 2012.

## 步驟8:

請將有關支票/銀行本票緊釘於已填妥的額外申 請表格上,並遞交至香港灣仔皇后大道東183號合 和中心17樓1712-1716室或香港九龍觀塘巧明街 111-113號富利廣場3樓,惟不得遲於2012年2月1 日下午4時正。

