



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

(根據百慕達法例註冊成立之有限公司)

Website 網址: www.firstpacific.com

(Stock code 股份代號: 00142)

3 May 2022

Dear Non-registered Holder(s) ^(Note),

**First Pacific Company Limited (the “Company”)
- Annual General Meeting (“AGM”) of the Company to be held on Thursday, 16 June 2022**

The AGM of the Company will be held at The Alexandra - Edinburgh Room, 2nd Floor, Mandarin Oriental, Hong Kong, 5 Connaught Road Central, Hong Kong on Thursday, 16 June 2022 at 2:30 p.m. The AGM will be a hybrid meeting. Shareholders have the option of attending, participating and voting in the AGM through the online platform. Shareholders attending the AGM using the online platform will be able to cast their votes and submit questions through the online platform.

Online Attendance at the AGM

In addition to physical attendance at the AGM, you, as a Non-registered Holder whose shares are held in the Central Clearing and Settlement System through banks, brokers, custodians, nominees or HKSCC Nominees Limited (together, the “**Intermediary**”), may opt to attend the AGM online. If you choose to attend the AGM online, you will be able to view a live webcast of the AGM, cast your votes on the resolutions in real time and submit online questions to the Company. From 2:00 p.m. on Thursday, 16 June 2022, you can log in to the AGM online platform by visiting <http://meetings.computershare.com/FPC2022AGM>.

In order to attend the AGM online, you need to (i) contact your Intermediary to appoint you as a proxy and (ii) provide your e-mail address to your Intermediary, before the deadline required by your Intermediary. Details regarding the AGM arrangements including the login details to access the AGM online platform will be sent by Computershare Hong Kong Investor Services Limited, the Company’s Hong Kong Branch Share Registrar, to the e-mail address provided by you.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Nancy L.M. Li
Company Secretary

Note: This Letter is addressed to Non-registered Holder(s) of the shares in the Company (“Non-registered Holder” means such person or company whose shares are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive the Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this Letter.

各位非登記持有人 ^(附註) :

**第一太平有限公司 (「本公司」)
- 於二零二二年六月十六日 (星期四) 舉行之本公司股東週年大會 (「股東週年大會」)**

本公司之股東週年大會將於二零二二年六月十六日 (星期四) 下午二時三十分假座香港中環干諾道中五號香港文華東方酒店二樓歷山大廳—愛丁堡廳舉行。股東週年大會將以混合會議方式舉行。股東可選擇透過網上平台出席、參與股東週年大會並於會上投票。使用網上平台出席股東週年大會之股東將可透過網上平台投票及提交問題。

以網上方式出席股東週年大會

如閣下為通過銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「**中介人**」) 於中央結算及交收系統持有股份的非登記持有人, 除親身出席股東週年大會外, 閣下亦可選擇以網上方式出席股東週年大會。如閣下選擇以網上方式出席股東週年大會, 將可透過網上直播觀看股東週年大會, 實時就決議案投票, 並可於網上向本公司提交問題。由二零二二年六月十六日 (星期四) 下午二時開始, 閣下可瀏覽 <http://meetings.computershare.com/FPC2022AGM> 以登入股東週年大會網上平台。

閣下須(i)聯絡閣下之中介人以委任閣下為代表; 及(ii)於閣下之中介人所規定之期限前向該中介人提供閣下之電郵地址, 以便以網上方式出席股東週年大會。有關股東週年大會安排之詳情 (包括進入股東週年大會網上平台之登入資料), 將會由本公司之股份過戶登記處香港分處香港中央證券登記有限公司發送至閣下所提供之電郵地址。

代表
第一太平有限公司
公司秘書
李麗雯
謹啟

二零二二年五月三日

附註: 此為致本公司股份非登記持有人 (「**非登記持有人**」指所持有的本公司股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 表示欲收取公司通訊)。倘閣下已出售或轉讓所持有的本公司股份, 則毋須理會本函件。