



大中華金融控股有限公司

GREATER CHINA FINANCIAL HOLDINGS LIMITED

(incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號 : 431)



2017

環境、社會及管治報告
Environmental,
Social and Governance
Report

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

ABOUT THIS REPORT

Greater China Financial Holdings Limited (the “Company”) is pleased to present the Company’s 2017 Environmental, Social and Governance Report. This report was prepared pursuant to the disclosure requirements as set out in the Environmental, Social and Governance Reporting Guide contained in Appendix 27 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

The Company and its subsidiaries (the “Group”) are principally engaged in investment holding, industrial property development, general trading of consumable goods, securities brokerage, insurance brokerage, asset management and loan financing operation includes loan financing, financial guarantee services, loan referral and consultancy services. This report covers the Group’s environmental and social performance for the period from 1 January 2017 to 31 December 2017. For information regarding the Group’s corporate governance, please refer to the Group’s annual report. The Group reviewed, identified and disclosed herein the material environmental and social issues and aspects, which are considered to have significant impacts and are relevant to the Group’s business and stakeholders during the reporting period.

Key performance indicators (“KPIs”) on environmental and social issues and aspects have been set up to allow the management to monitor and assess their development and results are in line with the corporate strategy and polices in future.

The Group has responsibility to maximize shareholder returns, and this is aligned with the objective to provide clients with the best service and platforms. This is achieved not only through the Group having financial strength but also through investing in our employees and wider social practices. We welcome any comments and suggestions on this report as well as our performance in sustainability development.

關於本報告

大中華金融控股有限公司(「本公司」)欣然呈列本公司二零一七年環境、社會及管治報告。本報告乃根據香港聯合交易所有限公司證券上市規則附錄27環境、社會及管治報告指引所載披露規定編製。

本公司及其附屬公司(「本集團」)主要從事投資控股、工業用物業發展、消費品的一般貿易、證券經紀、保險經紀、資產管理及貸款融資業務(包括貸款融資、融資擔保服務、貸款轉介及諮詢服務)。本報告涵蓋本集團於二零一七年一月一日至二零一七年十二月三十一日止期間的環境及社會表現。有關本集團企業管治的資料，請參閱本集團年報。本集團於本報告檢討、識別及披露報告期間內被視為對本集團業務及持份者構成重大影響且與之有關的重大環境及社會事項及方面。

本集團已設立環境及社會事項及方面的關鍵表現指標(「關鍵表現指標」)，以便管理層根據未來企業策略及政策監控及評估其進展及結果。

本集團負有盡量提高股東回報的責任，此舉與向客戶提供最佳服務及平台的宗旨不謀而合。這不單止透過本集團所具備的財務實力而達致，亦透過我們栽培僱員及參與更多社會事務而達致。我們歡迎對本報告以及我們在可持續發展方面的表現發表評論及提供建議。

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Material environmental and social policies and performance of the Group are summarized below:

下文概述本集團重大環境及社會政策和表現：

(A) ENVIRONMENTAL

In order to develop a sustainable business, the Group takes the initiative to engage in conservation and to promote environmental responsibility. We take an active role to ensure our operation is sustainable and environmental friendly. We actively assume social responsibility to reduce pollution.

(A) 環境

為發展可持續業務，本集團主動參與保育及提高環保責任。我們對於確保業務持續發展及環境保護擔當積極角色。我們亦積極承擔社會責任以減少污染。

(1) Emissions

The Group, being primarily an office-based financial services provider and a trading company, require limited natural resources to operate and therefore have a relatively low environmental impact. Our direct environmental impact comes from our office operations, staff travelling, and the Group does not engaged in activities that are generally regarded as having a high environmental impact. The Directors believe that the Group's activities do not materially contribute to pollution or cause material damage to the environment. However, the Group takes all practicable steps to meet statutory requirements and minimize its effects on the environment and encourages its employees to conserve energy, minimize waste and recycle work materials.

(1) 排放

本集團為主要在辦事處經營業務的金融服務供應商及貿易公司，營運僅須耗用少量天然資源，故此對環境的影響相對較小。我們對環境的直接影響源自辦事處營運、員工外遊工幹，以及本集團並無從事一般視為對環境帶來重大影響的活動。董事相信，本集團的活動並無造成重大污染或對環境產生嚴重傷害。然而，本集團採取一切務實步驟以符合法定規定及盡量減低對環境的影響，並且鼓勵僱員節約能源、減少浪費及循環使用工作材料。

The emission of greenhouse gases and the use of energy such as electricity are as a result of office-based business activities and from business travel. As at 31 December 2017, there was no violation of relevant law, rules and regulations by the Group relating to air and greenhouse gas emission, discharges into water and land, and generation of hazardous and non-hazardous waste.

在辦公室經營商業活動及商務外遊導致排放溫室氣體及使用電力等能源。於二零一七年十二月三十一日，本集團並無違反有關廢氣及溫室氣體排放、向水及土地的排污、產生有害及無害廢棄物的相關法例、規則及法規。

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(2) Use of Resource

General policies to improve the environment within the Group are as follows:

- Staff are encouraged to travel on public transport facilities;
- Use of video and telephone conferencing as much as possible to reduce traveling;
- Increasing electronic storage of documents rather than retention of hard paper copies;
- Reduction in paper usage through double sided printing and copying and using recycled paper;
- Electronic distribution of reports, contract notes, etc., to reduce paper consumption;
- Recycling of waste wherever possible; and
- Use more energy saving LED lights and switching off idle lightings and electrical appliance.

(3) The Environment and Natural Resources

The Group pledges to uphold quality management and implement policies for conserving resources and managing waste. The Group will continue to increase capacity in recycling to reduce the material influence from the Group's operation on the environment and natural resources. The Group adopts consistent policies to achieve effective saving of resources and follow the laws and regulations for healthy business development.

Awareness for environmental protection of all employees is enhanced through environmental protection activities, training programs, and promotions. The concept of "Reduce", "Reuse", "Recycle" are strongly promoted. By promoting them, the Group is striving to protect the environment as well as contributing back to the society.

(2) 使用資源

本集團部門改善環境的一般政策包括下列各項：

- 鼓勵員工利用公共交通設施往返不同地方；
- 盡量採用視像及電話會議以減少外遊工幹；
- 更多使用電子途徑儲存文件，而非保留紙張版本；
- 透過雙面印刷及複印以及使用再造紙以減少使用紙張；
- 以電子方式傳遞報告、成交結單等以減少耗用紙張；
- 盡量回收廢棄物；及
- 採用更多節能LED照明及關掉不必要的照明和電器。

(3) 環境及天然資源

本集團承諾維持優質管理及推行節省資源及處理廢棄物之政策。本集團將繼續加強回收以減低本集團營運對環境及天然資源之重大影響。本集團採納一致的政策以有效地實現節省資源及遵循業務健康發展的法律法規。

透過環境保護活動、培訓課程及推廣，提高全體僱員之環保意識。大力提倡「減省」、「再用」及「回收」理念。本集團透過提倡此等理念，致力保護環境及回饋社會。

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(B)SOCIAL

(1) Employment

Policies and regulations principally adopted by the Group in respect of compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination and other benefits and welfare have clearly been stated in the employee handbook and they are summarized as follows:

Compensation

Remuneration and benefits are benchmarked against prevailing local industry norms and commensurate with experiences and qualifications.

Dismissal

This is based on the legislation in Hong Kong and PRC in relation to employment.

Recruitment and promotion

It is the policy of the Group to undertake recruitment in fair and equitable way which gives equal opportunity to all applicants whilst ensuring the most suitable candidates for a role is chosen. The Group aims to offer all suitable employees opportunity for development and career advancement through promotion and transfer from within the Company.

Almost all of employees hired by the Group are located in Hong Kong and the PRC. The Group strictly complies with the requirements of the applicable laws of employment in Hong Kong and the PRC without violating the relevant rules and regulations:

- Workers' wages, overtime payments and related benefits are made in accordance with the local minimum wage (or above);
- Holidays and statutory paid leaves are in compliance with the requirements of Hong Kong and PRC;

(B)社會

(1) 僱傭

員工手冊內已清楚列明本集團就薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇和福利所採納的主要政策及規例，有關內容概述如下：

薪資

薪酬及福利以現行本地行業常規為準，並且與經驗及資格相稱。

解僱

解僱依香港及中國有關僱傭的法例執行。

招聘及晉升

本集團的政策是以公平公正的方式招聘員工，對所有申請人給予平等機會，亦努力確保挑選最合適的應聘人員。本集團旨在透過升遷及公司內部轉換職位的方式，為所有合適僱員提供發展和職業晉升的機會。

本集團所聘用的僱員幾乎全部位於香港和中國。本集團嚴謹遵從香港及中國適用僱傭法例的規定，並無違反相關規則和法規：

- 勞工工資、加班費及相關福利均依據當地最低工資（或高於）支付；
- 假期及法定有薪假期均遵從香港及中國的規定；

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- The Group treats all the employees equally. Their employment, remuneration and promotion will not be affected by their social identities such as ethnicity, race, nationality, gender, religion, age, sexual orientation, political faction and marital status;
- No underage person will be hired;
- The Group committed to give full consideration to applications for employment from disabled persons, as well as providing continuing employment to existing employees who become disabled during their employment. In the event that an employee becomes disabled, the Group's policy is to make reasonable adjustments, including arranging for training, to enable the employee to continue working for the Group;
- The Group provides a number of different benefits to employees including MPF, private medical care. Eligible employees are rewarded through the Group Share Option Scheme and have the opportunity to acquire shares of the Company through this scheme.
- 本集團平等對待僱員，不會因為彼等的民族、種族、國籍、性別、宗教、年齡、性取向、政治派別、婚姻狀況等社會身份而影響其錄用、待遇和升遷；
- 不會僱用未成年人士；
- 本集團承諾會充份考慮由傷殘人士提出的入職申請，以及向於僱用期間變成傷殘的現職僱員提供持續僱用。倘僱員變成傷殘，本集團之政策是作出合理調整（包括安排培訓）以讓僱員繼續為本集團提供服務；
- 本集團向僱員提供多類不同福利，包括強積金、私營醫療保險等。合資格僱員透過集團購股權計劃而獲得獎賞，並且有機會透過該計劃購入本公司的股份。

(2) Health and Safety

Working Environment

The Group is committed to providing a working environment in which bright, dynamic and committed individuals to perform. We believe that investing in our staff and developing their potential is important to the success of the business. The Group strives to be a caring employer, encourages work-life balance, and communicates with the staff to enhance their sense of belonging and morale.

The health and safety of the Group's employees and visitors is of primary importance. The Group is committed to create and maintain a safe and healthy working environment. Health and safety assessments are carried out regularly in the work areas.

(2) 健康與安全

工作環境

本集團致力為朝氣勃勃、充滿活力及獻身事業的人士提供理想工作環境讓彼等發揮所長。我們相信，業務的成功訣竅在於對員工栽培及開發其潛質。本集團致力成為關顧員工的僱主，鼓勵彼等於工作和生活之間取得平衡，並與員工交流想法以加強彼等的歸屬感和工作士氣。

本集團十分關心僱員和訪客的健康及安全。本集團致力創造及保持安全和健康的工作環境。我們定期評估工作地點的健康及安全狀況。

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The Group places great importance on the health, safety and welfare of its employees. Relevant policies, standards and procedures are reviewed on a regular basis to ensure that any hazards or risks are removed or reduced to minimize. The safety policies, standards, and procedures are communicated to employees through contracts of employment, the employee handbook, and employee briefings. All employees have a duty to exercise responsibility and do everything possible to prevent injury to themselves and others.

One of our foremost priorities is to provide employees with a safe and conducive working environment:

- Office employees are assigned with individual work stations. Offices are properly lit and ventilated, kept clean and tidy with ample space between work stations;
- Offices are smoke-free;
- Office furniture and fittings are well maintained and replaced where necessary;
- Security measures are in place at our offices to restrict entry and exit only to staff and permitted visitors; and
- We follow the government's work guidelines on typhoon and rainstorm warnings.

In 2017, the Group reported no fatal causality accidents and a policy of keeping "Accidents Record" has been set up to continue alerting the management on safety and health issues.

(3) Development and Training

For improving employees' knowledge and skills to performing their duties at work, all staffs are being encouraged to take advantage of the staff development programs, which includes internal and external courses and vocational training fully subsidized by the Group.

本集團非常重視其僱員的健康、安全和福利，並且定期檢討相關政策、準則和程序，藉以確保任何危險品或風險均被移除或降至最低水平。我們透過僱傭合約、員工手冊以及僱員簡介向僱員傳達職安政策、準則及操作程序。所有僱員均有責任以負責任的態度行事及採取一切方法避免自身及他人受傷。

本集團首要優先事項之一是向僱員提供安全方便的工作環境：

- 辦公室僱員會被調派至個別工作地點。辦公室具備妥善照明及通風系統，環境保持整潔，各工作地點之間有充裕空間；
- 辦公室內禁止吸煙；
- 辦公室家具及配置保養良好，並於有需要時更換；
- 辦公室設有保安措施，僅限員工及許可訪客進出；及
- 我們遵照政府有關颱風及暴雨警告的工作指引。

於二零一七年，本集團並無發生致命傷亡意外，並已訂立保存「意外記錄」的政策以不斷提示管理層有關安全及健康事宜。

(3) 發展及培訓

為提升僱員於履行工作職責時所須的知識和技能，我們鼓勵員工爭取參與員工進修課程的機會，包括內部及外部課程以及由本集團支付全部費用的職訓課程。

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(4) Labour Standards

The Group strictly complied with the legislation in relation to employment in Hong Kong and PRC. The Group provides the required labour protection, safety and health conditions to ensure employees' safety during their services. The Group also pays wages and salaries, benefits and compensations, and insurances on schedule.

The Group has honored all of its obligations towards staffs and no labour disputes or litigations have been reported in 2017.

(5) Supply Chain Management

The Group is primarily office-based financial service and trading companies. The Group insists suppliers and other partners that we deal with during the course of business to follow the same environmental and operating practice that the Group adopts.

(6) Product Responsibility

The Group endeavors to provide customers with satisfying services and monitors customer complaints so that they can be given the attention required to resolve the problem and put processes in place to prevent reoccurrence.

For the customer privacy protection, all the customers' personal documents are being kept by the operation departments with sufficient privacy measures. It is the Group policy requires employees to keep confidential of the information including customer information as they are deemed to be non-public information. Those information is only available for the enquiries by the staffs responsible for company operation so as to ensure customer information security.

The Group takes great care to the avoidance of risks of infringement of intellectual property rights. All products used by the Group are purchased through legitimate sources. Currently there is no infringement of intellectual property case by the Group.

(4) 勞工標準

本集團嚴格遵守香港及中國有關僱傭的法例。本集團提供必須的勞工保障、安全及健康環境，以確保僱員工作期間的安全。本集團亦按時支付工資和薪酬、福利及補償以及保險費用。

本集團已於二零一七年履行其對員工的所有義務，並無錄得任何糾紛或訴訟事宜。

(5) 供應鏈管理

本集團為主要在辦事處經營業務的金融服務及貿易公司。本集團堅持供應商及其他業務夥伴於業務過程中須遵從本集團所採納的相同環境和營運實務守則。

(6) 產品責任

本集團致力向客戶提供彼等滿意的服務，監察跟進客戶投訴，致使投訴獲得所須的關注度從而解決問題，並且設定程序以避免問題重複發生。

對於客戶私隱保障，所有客戶個人文件均由備有足夠私隱保護措施的營運部門保管。集團政策要求僱員將資料保密，包括視為非公眾信息的客戶資料。該等資料僅會於負責公司營運的員工提出查詢時方會提供，藉此確保客戶資料安全。

本集團盡力避免出現侵犯知識產權的風險。本集團採用的全部產品均透過合法途徑購買。目前本集團並無任何侵犯知識產權的個案。

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(7) Anti-Corruption

The Group is well aware of the importance of honesty, integrity and fairness, and has included anti-corruption policy in the employee handbook. Through the establishment of these rules and regulations, we encourage all employees discharge their duties with integrity and comply with relevant laws and regulations.

In 2017, the Group reported no bribery nor corruption charges.

(8) Community Involvement

The Group is actively seeking opportunities to make contribution to the society and the Group has always encouraged our staff to participate in voluntary and charitable events to serve the community and society.

(7) 反腐敗

本集團深知誠實、正直及公平之重要，並已在員工手冊內載列反腐敗政策。透過制定該等規則和規例，我們鼓勵所有僱員誠實履行其職責並遵守相關法例法規。

於二零一七年，本集團並無發生任何賄賂或貪腐指控。

(8) 社區參與

本集團正積極尋求機會貢獻社會，且歷來鼓勵員工參與義務及慈善事項，以服務社區及社會。

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CARBON FOOTPRINT TRACKING

The Group identified emission of greenhouse gas from its operations may had an adverse impact on the environment. Due to our business nature of the Group, no hazardous waste were produced during the year and air emissions of nitrogen oxides, sulphur oxides and particulate matter from its vehicles were not material.

The emissions associated with electricity consumed in our offices and warehouses remain the biggest contributor to our GHG emissions. Other contributors include our electricity consumption, own vehicles travelling, employee business air travel, and paper waste disposal.

Although the Group's overall CO₂ emission has increased by 28% from 108.8 tons in 2016 to 139.6 tons in 2017, this is mainly due to the acquisition of two PRC companies in 2017. Apart from the 2017 acquisition of those companies, our Hong Kong operation has achieved the following reduction (except employee business air travel) in emissions of CO₂.

1. Electricity consumption

The Group's Hong Kong office's CO₂ emission due to electricity consumption has achieved a 14% reduction in 2017 compare to 2016. The reasons for the reductions were as follows:

- The Energy awareness culture is actively promoted throughout the Group. This is to ensure all the staffs are conscious about the importance on conservation of energy
- Staffs are encouraged to turn off the lights in idle periods
- All the lights are switched off during office off hours
- Air-conditioning are adjusted to higher temperature and will turn off when is not needed
- The office mainly use energy saving lighting systems and energy efficient equipments

碳足跡追蹤

本集團發現其營運產生的溫室氣體排放可能對環境產生不利影響。由於本集團的業務性質使然，年內概無產生危險廢物，而其車輛產生的氮氧化物、硫氧化物及顆粒物的空氣排放並不重大。

與我們辦公室及倉庫用電相關的排放仍是我們溫室氣體排放的最大排放源。其他排放源包括我們的用電量、自有車輛行駛、僱員商務航空外遊及廢紙處理。

儘管本集團的二氧化碳總排放量由二零一六年的108.8噸增加28%至二零一七年的139.6噸，此乃主要由於二零一七年收購兩間中國公司。撇除二零一七年收購該等公司外，我們的香港營運部門已實現以下降低二氧化碳排放量（僱員商務航空外遊除外）。

1. 電力消耗

本集團香港辦事處二零一七年來自電力消耗的二氧化碳排放量較二零一六年減少14%。有關減少原因如下：

- 本集團積極推廣能源意識文化，以確保全體員工均意識到節約能源的重要性
- 鼓勵員工於空閒時間關閉燈具
- 於非辦公時間關閉所有燈具
- 空調調到較高溫度，並於不需要時關閉
- 辦公室主要使用節能照明系統及節能設備

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2. Fuel consumption on own vehicles

The Group's Hong Kong office's CO₂ Emission due to fuel consumption on own vehicles has achieved a 32% reduction in 2017 compare to 2016. The reasons for the reductions were as follows:

- Staffs are encouraged to use teleconferencing or video conferencing to conduct external meetings if all possible
- Staffs are encourage to use public transits for their local travelling
- Staffs are required the car pool to meetings if it is possible

3. Employee air travel

CO₂ Emission due to employee air travelling has increase of 237% in 2017 compare with 2016. The main reason for the increase in the air travelling is because there were two PRC companies acquired by the Group in 2017. The reasons for the increase were:

- Hong Kong staffs and management had to travel to and from Hong Kong and Beijing for the acquisition exercises
- Travelling for the two new companies added in

If exclude the two newly acquired PRC companies, the increase in travelling is only 68% in 2017.

4. Paper waste

The Group's Hong Kong office's CO₂ Emission due to paper waste has achieved a 32% reduction in 2017 compare to 2016. The reasons for the reductions were as follows:

- The staffs are encouraged to use electronic documents rather the paper copies
- All non-customer printing to use recycle papers if all possible
- The staff are encouraged to use double sided printing method
- Set up system to log and report printing usage of individual operating units regularly to monitor and measure performance

The Group has complied with all relevant laws and regulations relating to air and greenhouse gas emissions and non-hazardous waste during the Year.

2. 自有車輛使用燃油

二零一七年，本集團由於自有車輛使用燃油而於香港辦事處產生的二氧化碳排放較二零一六年已減少32%。減少的原因如下：

- 鼓勵員工在可能的情況下透過電話會議或視頻會議的形式進行外部會議
- 鼓勵員工在本地差旅時使用公共交通工具
- 如有可能，規定員工使用合用汽車赴會

3. 僱員搭乘飛機

二零一七年由於僱員搭乘飛機所產生的二氧化碳排放較二零一六年增加237%。搭乘飛機增加的主要因為本集團於二零一七年收購兩間中國公司。增加的原因如下：

- 香港員工及管理層須因收購活動而往來香港及北京
- 計入兩間新公司的差旅活動

倘不計入兩間新收購的中國公司，二零一七年差旅增加率僅為68%。

4. 紙張浪費

二零一七年本集團由於紙張浪費而於香港辦事處產生的二氧化碳排放已較二零一六年減少32%。減少的原因如下：

- 鼓勵員工使用電子文檔而非紙印文檔
- 在可能的情況下，所有非客戶打印均使用回收紙張進行
- 鼓勵員工使用雙面打印法
- 設置系統日誌並定期匯報各個營運單位的打印用量以監察及評估表現

本年度本集團已遵守有關空氣及溫室氣體排放以及無害廢棄物的相關法律及法規。

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The following table summarizes the Group's KPI:

下表概述本集團的關鍵表現指標：

		2017 二零一七年	2016 二零一六年	Year-on-year variance (in %) 按年比較(%)
Scope 1 – Direct emissions and removals		範圍1 – 直接排放及減除		
Fuel consumed (Note 3)	使用燃油 (附註3)			
(in litres)	(公升)	11,940	11,646	+2.5%
(in tCO ₂ e)	(噸二氧化碳當量)	26.5	24.8	+6.9%
Intensity per Gross Floor Area square metre	每平方米(建築面積)密度			
(in litres)	(公升)	3.88	5.93	-34.6%
(tCO ₂ e)	(噸二氧化碳當量)	0.009	0.013	-30.8%
Scope 2 – Energy indirect emissions		範圍2 – 能源間接排放		
Electricity consumed (Note 5)	使用電力 (附註5)			
(in Kwh)	(兆瓦時)	102,361	89,916	+13.8%
(in tCO ₂ e)	(噸二氧化碳當量)	79.0	70.0	+12.9%
Intensity per Gross Floor Area square metre	每平方米(建築面積)密度			
(in Kwh)	(兆瓦時)	33.22	45.78	-27.4%
(in tCO ₂ e)	(噸二氧化碳當量)	0.026	0.036	-27.8%
Scope 3 – Other indirect emissions		範圍3 – 其他間接排放		
Paper waste disposal (Note 6)	棄置廢紙 (附註6)			
(in tonnes)	(噸)	1.13	1.14	-0.9%
(in tCO ₂ e)	(噸二氧化碳當量)	5.4	5.5	-1.8%
Intensity per Gross Floor Area square metre	每平方米(建築面積)密度			
(in tonnes)	(噸)	0.0004	0.0006	-33.3%
(in tCO ₂ e)	(噸二氧化碳當量)	0.0018	0.0028	-35.7%
Air travel by staff (Note 8)	員工乘搭飛機 (附註8)			
(in km)	(公里)	369,646	117,667	+214.1%
(in tCO ₂ e)	(噸二氧化碳當量)	28.7	8.5	+237.6%
Intensity per Gross Floor Area square metre	每平方米(建築面積)密度			
(in km)	(公里)	120.0	59.9	+100.3%
(in tCO ₂ e)	(噸二氧化碳當量)	0.009	0.004	+125.0%
Total emissions (direct and indirect) and removals	總排放(直接及間接)及減除			
Total greenhouse gas emissions (in tCO₂e)	總溫室氣體排放(噸二氧化碳當量)	139.6	108.8	+28.3%
Intensity per Gross Floor Area square metre (in tCO₂e)	每平方米(建築面積)密度(噸二氧化碳當量)	0.045	0.055	-18.2%

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Notes:

1. Greenhouse gas emissions were generated from the Group's offices and warehouse in Hong Kong and PRC.
2. The Group's offices gross floor area was used as the denominator to calculate greenhouse gas emissions intensity. The Group's office gross floor area for 2016 and 2017 was 1,964 square metre and 3,081 square metre respectively.
3. Fuel consumption includes fuel used by Group's private vehicles. Emissions relating to vehicles are based on EMFAC-HK calculation model issued by The Hong Kong Environmental Protection Department.
4. Air emissions of NOx, SOx and PM from the Group's vehicles are not material.
5. Emissions relating to electricity consumption are based on the latest emission factors provided by Hongkong Electric Company Limited. For the Group's office in Beijing and Taicang, the emission factor is based on the "2016 China regional power grid baseline emission factor 中國區域電網基準線排放因子" published by National Development and Reform Commission, Ministry of Climate Change.
6. Emissions relating to paper waste disposal is equal to emissions from paper copying and printing.
7. Emissions relating to water consumption are immaterial.
8. Emissions relating to air travel by staff are based on "International Civil Aviation Organization Carbon Emissions Calculator", provided on the website of International Civil Aviation Organization. 2017 sharply increase in air travel by staff is mainly due to acquisition of subsidiaries which engage in financing consultancy, loan referral services and loan guarantee services in PRC.

附註：

1. 溫室氣體排放來自本集團於香港及中國之辦事處及倉庫。
2. 本集團辦事處建築面積用作分母計算溫室氣體排放密度，二零一六年及二零一七年本集團辦事處建築面積分別為1,964平方米及3,081平方米。
3. 燃油使用包括本集團私家車所用燃料。與車輛相關的排放乃根據香港環境保護署公佈的EMFAC-HK汽車排放計算模型得出。
4. 本集團車輛廢氣排放的氮氧化物、硫氧化物及顆粒物並不重大。
5. 與用電相關的排放是根據香港電燈有限公司提供的最新排放因子計算。本集團位於北京及太倉的辦事處，其排放因子是根據中華人民共和國國家發展和改革委員會應對氣候變化司刊發的《二零一六年中國區域電網基準線排放因子》計算。
6. 與棄置廢紙相關的排放相等於紙張影印及打印產生的排放。
7. 與用水相關的排放並不重大。
8. 與員工乘搭飛機相關的排放是根據國際民用航空組織網站提供的《國際民航組織碳排放計算器》計算。二零一七年員工搭乘飛機急劇增加乃主要由於收購於中國從事融資諮詢、貸款轉介服務及貸款擔保服務的附屬公司。

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ESG REPORTING GUIDE CONTENT INDEX

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Aspect 方面	KPI 關鍵表現指標	Description 描述	Page number/Remarks 頁碼/備註
A. Environmental 環境			
A1 Emissions 排放	A1	General Disclosure 一般披露	
	A1.1	Types of air emissions and respective emission data 空氣排放類型及相關排放數據	Not applicable, Air emissions of NOx, SOx and PM from the Group's vehicles are not material. 不適用，本集團車輛廢氣排放的氮氧化物、硫氧化物及顆粒物並不重大。
	A1.2	Greenhouse gas emissions in total and intensity 溫室氣體排放總量及密度	Page 11 第11頁
	A1.3	Total hazardous waste produced 所產生有害廢棄物總量	Not applicable, as business nature of the Group does not produce hazardous waste. 不適用，本集團業務性質並不會產生有害廢棄物。
	A1.4	Total non-hazardous waste produced 所產生無害廢棄物總量	Page 11 第11頁
	A1.5	Description of measures to mitigate emissions and results achieved 描述減低排放量的措施及所得成果	Page 9-10 第9-10頁
	A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved 描述處理有害及無害廢棄物的方法、減低產生量的措施及所得成果	Page 9-10 第9-10頁

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Aspect 方面	KPI 關鍵表現指標	Description 描述	Page number/Remarks 頁碼/備註
A. Environmental 環境			
A2 Use of Resources 資源使用	A2	General Disclosure 一般披露	
	A2.1	Direct and/or indirect energy consumption by type in total and intensity 按類型劃分的直接及/或間接能源總耗量及密度	Page 11 第11頁
	A2.2	Water consumption in total and intensity 總耗水量及密度	Immaterial usage of water by the Group 本集團用水量並不重大
	A2.3	Description of energy use efficiency initiatives and results achieved 描述能源使用效益計劃及所得成果	Page 9-10 第9-10頁
	A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved 描述求取適用水源上可有任何問題，以及提升用水效益計劃及所得成果	These are not considered to be material issues in the Group's operations. 非本集團營運上重大問題。
	A2.5	Total packaging material used for finished products 製成品所用包裝材料的總量	There are no packaging material used in the Group's operations. 本集團營運並無使用包裝材料。
A3 The Environment and Natural Resources 環境及天然資源	A3	General Disclosure 一般披露	
	A3.1	Description of the significant impacts of activities on the environment and natural resources and actions taken to manage them 描述業務對環境及天然資源的重大影響及已採取管理有關影響的行動	Page 9-10 第9-10頁



大中華金融控股有限公司

GREATER CHINA FINANCIAL HOLDINGS LIMITED