



MIRAMAR GROUP

MIRAMAR HOTEL AND INVESTMENT COMPANY, LIMITED

美麗華酒店企業有限公司

(Incorporated in Hong Kong with limited liability)
(Stock Code: 71)

NOTIFICATION LETTER

25 April 2024

Dear Shareholder,

Miramar Hotel and Investment Company, Limited (the “Company”)

– Notice of Publication of Annual Report 2023 (including Environmental, Social and Governance Report), Circular, Notice of Annual General Meeting and Proxy Form (“Current Corporate Communications”) and Arrangement of Electronic Dissemination of Corporate Communications

English and Chinese versions of the Current Corporate Communications are available on the Company’s website at www.miramar-group.com under “Investor Relations” and also on the website of The Stock Exchange of Hong Kong Limited (“SEHK”) at www.hkexnews.hk. If you have elected to receive Corporate Communications^(Note 1) (“Corporate Communications”) in printed form, the printed form of the Current Corporate Communications are enclosed. If you have elected (or are deemed to have elected) the Electronic Version but for any reason have difficulty in accessing the Current Corporate Communications electronically, the company will send the printed form to you free of charge promptly upon your request. The aforesaid request should be in writing specifying your name and address, signed and returned to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”), at the below postal address or via e-mail to the below email address.

Please note that the Annual General Meeting of the Company will be held at The Ballroom, 18/F, The Mira Hong Kong, 118-130 Nathan Road, Tsim Sha Tsui, Kowloon, Hong Kong on Thursday, 6 June 2024 at 12:00 noon. For those Shareholders who would like to appoint proxies to attend and vote in their stead at the Annual General Meeting of the Company, please download the Proxy Form from the Company’s website, complete, sign and deposit the Proxy Form at the Share Registrar following the instructions as provided in the Notes to the Proxy Form at the below postal address.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of Corporate Communications that came into effect on 31 December 2023, the Company is writing to seek your election regarding the means of receipt and the language of all future Corporate Communications and Actionable Corporate Communications^(Note 2) of the Company to be dispatched in the future.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.miramar-group.com and the website of SEHK at www.hkexnews.hk in place of printed form.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications and Actionable Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Company’s Share Registrar at the below postal address by using the postage-prepaid mailing label provided or via e-mail at the below email address.

If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by 24 May 2024, and until you inform the Share Registrar, you are deemed to have consented to receive the Website Version of all future Corporate Communications, and a notification of the publication of the Corporate Communications will be sent to you in the future.

If you elect to receive the Website Version of future Corporate Communications, you are requested to provide an email address in the Reply Form for the purpose of receiving (i) email notifications for the publication of the Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in electronic form from the Company. If no valid and functional email address is provided by you in the Reply Form or if you are otherwise deemed to have consented to receive the Website Version of future Corporate Communications, the Company will send to you by post at your address as appearing in the Company’s register of members maintained by the Share Registrar, (i) a notification letter for the publication of the Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and functional email address to the Share Registrar for receiving the same. Certain Actionable Corporate Communications, because of their nature, can only be sent in printed form. Shareholders should note that such document will therefore be sent to their registered address by post, even they may have provided email addresses to the Share Registrar.

Please note that, owing to the above arrangements, your previous instructions (if any) to receive Corporate Communications in printed form no longer apply. If you want to receive the future Corporate Communications in printed form, please complete and sign the enclosed Reply Form, and send it at the below postal address or via e-mail to the below email address specifying your name and address, and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for **one year** starting from the receipt date of your instruction or until it has been revoked or superseded or you cease to be a registered shareholder of the Company, whichever is the earlier. Subject to no updated instruction being received, the Company will send to you by post (i) a notification letter for the publication of the Corporate Communications on the website of the Company; and (ii) all future Actionable Corporate Communications in printed form together with a request form for functional electronic communication details of the shareholder.

Company’s Share Registrar contact details:

Postal address : 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong
Email address : miramar.ecom@computershare.com.hk

Should you have any queries in relation to this letter, please call the Company’s telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays.

By Order of the Board

Miramar Hotel and Investment Company, Limited

Chu Kwok Sun

Corporate Secretary

Note 1: Corporate Communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) annual reports and interim financial reports (and all reports and accounts contained in them), notices of meetings, listing documents, circulars and proxy forms.

Note 2: Actionable Corporate Communications mean any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

美麗華酒店企業有限公司
MIRAMAR HOTEL AND INVESTMENT COMPANY, LIMITED

(於香港註冊成立之有限公司)

(股份代號: 71)

通知信函

各位股東：

美麗華酒店企業有限公司 (「公司」)

– 2023 年年報 (包括環境、社會及管治報告)、通函、股東週年大會通告及受託投票表格 (「本次公司通訊」) 之發佈通知及以電子方式發佈公司通訊之安排

本次公司通訊之中、英文版本已上載於公司網站(www.miramar-group.com)「投資者資訊」項下及香港聯合交易所有限公司 (「聯交所」) 網站 (www.hkexnews.hk), 歡迎查閱。如閣下已選擇收取公司通訊^(附註 1) (「公司通訊」) 之印刷本, 本次公司通訊隨本函附上。若閣下已選擇 (或被視作選擇) 電子版本, 但如因任何理由以致在使用電子方式閱覽本次公司通訊時遇到困難, 公司在收到閣下的要求後將立即向閣下免費發送印刷本。上述索取印刷本要求應以書面提出, 並註明閣下的姓名及地址, 簽署及寄送至本公司之股份過戶處香港中央證券登記有限公司 (「股份過戶處」) 下述之郵寄地址或發送至下述之電郵地址。

請注意, 公司之股東週年大會將於 2024 年 6 月 6 日 (星期四) 中午 12 時假座香港九龍尖沙咀彌敦道 118-130 號 The Mira Hong Kong 18 樓宴會廳舉行。茲提醒股東如欲委任代表出席公司之股東週年大會及於會上代為投票, 請於公司網站下載受託投票表格, 並根據受託投票表格內附註之指示填寫、簽署, 及將受託投票表格送達股份過戶處下述之郵寄地址。

以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則 (「上市規則」) 第 2.07A 條, 本公司特此致函閣下就本公司日後刊發之公司通訊 (「公司通訊」) 及可供採取行動的公司通訊^(附註 2) 之收取方式及語言版本作出選擇。

請注意, 日後所有公司通訊的英文版和中文版均將以電子方式在本公司網站 www.miramar-group.com 和聯交所網站 www.hkexnews.hk 上提供, 並將以代替印刷版。

徵集電子聯絡資料

為確保及時收到最新的公司通訊及可供採取行動的公司通訊, 本公司建議閣下可以透過掃描本函件隨附之回條 (「回條」) 上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者, 閣下透過填寫回條並交回給本公司的股份過戶處下述之郵寄地址或以電郵方式提供閣下的電郵地址並發送至下述之電郵地址。

若本公司於 2024 年 5 月 24 日之前尚無收到閣下已填妥並簽署之回條或表示反對之任何書面回覆, 閣下將被視為已同意日後收取所有公司通訊的網上版, 而本公司日後將向閣下發送有關已在本公司網站上發佈公司通訊之通知信函。

如閣下選擇日後收取公司通訊的網上版, 閣下需要在回條中提供電郵地址, 以便收取 (i) 有關已在本公司網站上發佈公司通訊的電郵通知以及 (ii) 本公司日後以電子方式發佈的所有可供採取行動的公司通訊。若閣下在回條中沒有提供有效且可用的電郵地址, 或閣下被視為已同意日後收取公司通訊的網上版, 本公司將根據股份過戶處所存置的股東名冊上所示的地址透過郵寄方式向閣下發送 (i) 有關已在本公司網站上發佈公司通訊的通知信函及 (ii) 日後所有可供採取行動的公司通訊的印刷版, 直至閣下向股份過戶處提供有效且可用的電郵地址以收取公司通訊為止。若干可供採取行動的公司通訊因其性質只能以印刷版形式發送, 故股東謹請注意, 即使彼等已向股份過戶處提供電郵地址, 該等公司通訊仍將郵寄至彼等之登記地址。

謹請注意, 因應上述安排, 閣下原有要求以印刷本形式收取公司通訊之指示 (如有) 已不再適用。若閣下希望收取日後公司通訊之印刷版, 請填妥及簽署本函件隨附之回條寄送至下述之郵寄地址或發送電子郵件至下述之電郵地址, 並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。另請注意, 該指示自收悉閣下指示之日起一年後失效, 或直至該指示被撤回或取代或閣下不再是本公司之登記股東為止, 以較早者為準。倘若未收到更新指示, 本公司將以郵寄方式向閣下寄出 (i) 有關已在本公司網站上發佈公司通訊的通知信函及 (ii) 日後所有可供採取行動的公司通訊的印刷版, 連同要求股東提供有效電郵地址之表格。

股份過戶處聯絡資料:

郵寄地址: 香港灣仔皇后大道東 183 號合和中心 17M 樓

電郵地址: miramar.ecom@computershare.com.hk

如閣下對本函件有任何疑問, 請致電本公司電話熱線 (852) 2862 8688, 辦公時間為星期一至五上午 9 時正至下午 6 時正 (公眾假期除外)。

承董事局命
美麗華酒店企業有限公司
集團秘書
朱國新

2024 年 4 月 25 日

附註 1: 公司通訊乃公司向其證券持有人發出以供參照或採取行動的任何文件, 包括但不限於年報及中期業績報告 (及其中包含的所有報告及帳目)、會議通告、上市文件、通函及受託投票表格。

附註 2: 可供採取行動的公司通訊即本公司為尋求證券持有人指示其擬如何行使其證券持有人權利或以證券持有人身份作出選擇而發出之所有公司通訊。



REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited (The "Share Registrar") 致: 香港中央證券登記有限公司 (「股份過戶處」)
 17M Floor, Hopewell Centre
 183 Queen's Road East, Wanchai, Hong Kong
 香港灣仔皇后大道東 183 號
 合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)

(請從以下選項中只選擇其中一項)

<p>Option 1: Provide your email address for receipt of future Corporate Communications* and Actionable Corporate Communications* of the Company via electronic dissemination by scanning your personalized QR code</p> <p>選項 1: 掃描 閣下專屬二維碼提供 閣下之電子郵件地址, 以接收公司通過電子方式發佈的未來公司通訊* 及可供採取行動的公司通訊**</p> <p>You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項 1, 閣下無須交回本回條。</p>	<p>Personalized QR Code 專屬二維碼</p>
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Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* and Actionable Corporate Communications* of the following listed company (the "Company") via electronic dissemination.

選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址, 以確保收到以下上市公司 (「公司」) 通過電子方式發佈的未來公司通訊* 及可供採取行動的公司通訊**

Name of Securities holder(s) 證券持有人姓名: _____ Name of the listed company 上市公司名稱:
 MIRAMAR HOTEL AND INVESTMENT COMPANY, LIMITED
 美麗華酒店企業有限公司

Email address 電郵地址: (Notes 3 / 附註 3)
 [Grid for email address input]

Option 3: I/we hereby request for receipt of future Corporate Communications* and Actionable Corporate Communications** in printed form (Please mark "✓" in the below box if applicable)

選項 3: 本人/吾等現要求收取未來公司通訊* 及可供採取行動的公司通訊**印刷本 (如適用, 請在以下方格內劃上「✓」號)

receive future Corporate Communications* and Actionable Corporate Communications** in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Notes 5)
 收取未來公司通訊* 及可供採取行動的公司通訊**的印刷本, 並已知悉本指示由收取指示日期起計一年內有效。 (附註 5)

Printed English version 英文印刷本 Printed Chinese version 中文印刷本 Printed English and Chinese versions 中、英文印刷本

Signature(s): (Notes 1) _____ Contact number: _____ Date: _____
 簽名: (附註 1) _____ 聯絡電話號碼: _____ 日期: _____

Notes 附註:

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填妥 閣下之所有資料, 如屬聯名股東, 則本回條須由所有聯名股東聯合簽署, 方為有效。
- Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確, 則本回條將會作廢。
- If the Company does not receive a functional email address in your reply, you will receive a notification letter of the publication of the Corporate Communications* on the Company's website and receive the Actionable Corporate Communications** in printed form. 如公司沒有收到 閣下的有效電子郵件地址, 閣下將收到有關公司通訊*已在本公司網站登載的通知函, 並且將收到可供採取行動的公司通訊**印刷本。
- If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址, 閣下最後提供的電子郵件地址將會被用於登記。
- If you mark "✓" in one of the boxes in Option 3, no email address will be registered and only Corporate Communications* and Actionable Corporate Communications** in printed form will be received. 如 閣下在選項 3 其中一個空格式方格內劃上「✓」號, 將不會有電子郵件地址被登記, 只有公司通訊*及可供採取行動的公司通訊**的印刷本會被收取。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑, 在本回條上的任何額外指示, 公司將不予處理。

* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明, 公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件, 其中包括但不限於年報、中期報告、會議通告、通告及委任投票表格。

** Actionable Corporate Communications refer to any corporate communication from the Company that seeks instructions from its shareholders on how they wish to exercise their rights or make an election as the shareholders of the Company, including but not limited to, election forms in connection with a dividend payment, excess application forms in connection with a rights issue or open offer, applications forms for assured entitlement under an open offer, acceptance forms in connection with takeovers, mergers and share buy-backs, and provisional allotment letters in connection with a rights issue. 可供採取行動的公司通訊指由本公司發出任何涉及要求股東指示其擬如何行使其有關公司股東權利或作出選擇的公司通訊, 包括但不限於有關派付股息之選擇表格、有關供股或公開招股之額外申請表格、有關收購、合併及股份回購之接納表格, 以及有關供股的暫定配額通知書。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第 486 章《個人資料(私隱)條例》(「**私隱條例**」)中「個人資料」的涵義相同。

(i) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於包括但不限於有關公司以電子方式發佈公司通訊*及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。閣下是自願向本公司提供個人資料, 若 閣下未能提供足夠資料, 本公司可能無法處理 閣下在本回條上所述的指示及/或要求。

(ii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 公司可就任何所說明的用途或在法律規定的情況下, 將 閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。

(iii) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk. 閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處 (地址為香港灣仔皇后大道東 183 號合和中心 17M 樓) 向香港隱私主任提出, 或發送電郵至 PrivacyOfficer@computershare.com.hk。

Please cut the mailing label and stick it on an envelope to return this form to us.
 No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時, 請將郵寄標籤剪貼於信封上。
如在本港寄寄, 閣下無需支付郵費或貼上郵票。

Computershare Hong Kong Investor Services Limited
 香港中央證券登記有限公司
 Freepost No. 簡便回郵號碼: 37
 Hong Kong 香港