

# **MULTIFIELD INTERNATIONAL HOLDINGS LIMITED**

*(Incorporated in Bermuda with limited liability)*

**(Stock Code: 898)**

## **Shareholders' Communication Policy**

### **Objective**

Multifield International Holdings Limited (the "Company") strives to ensure that all shareholders of the Company (the "Shareholder(s)") have fair and timely access to all publicly available information of the Company. The shareholders' communication policy (the "Policy") sets out below are put in place to promote effective communication with the Shareholders so as to enable them to engage actively with the Company and exercise their rights as shareholders.

### **Communication with the Shareholders**

#### 1. Shareholders' meetings

The annual general meetings and other meetings of the Company are the primary forum for communication with the Shareholders and for the Shareholders' participation. The Shareholders could participate in shareholders' meetings physically or appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend.

Notices of general meetings and the accompanying papers are provided within a prescribed time prior to the meetings on the websites of the Company ([www.irasia.com/listco/hk/multifield/index.htm](http://www.irasia.com/listco/hk/multifield/index.htm)) and Hong Kong Exchanges and Clearing Limited ("HKEx") ([www.hkexnews.hk](http://www.hkexnews.hk)), and by post to the Shareholders.

Shareholders' meetings are held in Hong Kong where the chairman of the board of directors (the "Director(s)") of the Company (the "Board"), chairman of the Board's committees, the Directors and representative from the auditor would be present and available to answer questions from the Shareholders.

#### 2. Financial and other reporting

The Company produces interim and annual reports in accordance with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited ("SEHK") and other applicable laws and regulations (the "Regulatory Requirements").

From time to time, the Company communicates other information to the Shareholders by the way of Company announcements and/or circulars, in compliance with the Regulatory Requirements or otherwise.

Corporate communications to the Shareholders are provided in plain language and in both English and Chinese versions to facilitate Shareholders' understanding.

### 3. Corporate website

The Company's website ([www.irasia.com/listco/hk/multifield/index.htm](http://www.irasia.com/listco/hk/multifield/index.htm)) provides information on the Company, including shareholder communication.

Annual reports, interim reports, announcements and circulars of the Company are posted as soon as practicable following their release to SEHK on the website of HKEx.

### **Communication with the Company**

The Shareholders could direct their questions about their shareholdings to the Company's Hong Kong branch share registrar, Tricor Tengis Limited, at 26/F., Tesbury Centre, 28 Queen's Road East, Wanchai, Hong Kong.

The Shareholders may, at any time, direct questions, request for publicly available information and provide comments and suggestions to the Directors or management of the Company. Such questions, requests and comments can be addressed to the Company Secretary of the Company by mail to 8/F., Multifield House, 54 Wong Chuk Hang Road, Hong Kong or by email to [contact@multifield.com.hk](mailto:contact@multifield.com.hk).

### **Shareholders' Privacy**

The Company recognizes the importance of the Shareholders' privacy and will not disclose the Shareholders' information without their consents unless required by law.

*September 2012*