



ZO FUTURE GROUP

大象未來集團

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock code: 2309)**

## **SHAREHOLDERS' COMMUNICATION POLICY**

### **1. PURPOSE**

This Shareholders' Communication Policy aims to promote effective and regular communication with shareholders (the "Shareholders") of ZO Future Group (the "Company") and to enable the Shareholders to exercise their rights as shareholders in an informed manner.

### **2. COMMUNICATION WITH SHAREHOLDERS**

#### **2.1 Shareholders Meetings**

Shareholders are encouraged to attend and participate in the Company's general meetings or to appoint proxies to attend and vote at the meetings on their behalf if they are unable to attend.

Notice of general meetings and accompanying documents are provided to Shareholders within a prescribed time prior to the general meetings on both the websites of the Company ([www.zogroup.com.hk](http://www.zogroup.com.hk)) and the Stock Exchange of Hong Kong Limited ([www.hkexnews.hk](http://www.hkexnews.hk)).

Appropriate arrangements for the general meetings shall be in place to encourage Shareholders' participation. The process of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.

Board members or duly appointed delegates and representative of the auditors of the Company would attend the annual general meetings and be available to answer questions at the annual general meetings; and chairman of the independent board committee (if any) would be available to answer questions at the general meetings to approve a connected transaction or any other transaction that requires independent Shareholders' approval.

## 2.2 Corporate Communication and announcements

Corporate communication refers to any document issued or to be issued by the Company for information or action of Shareholders, including but not limited to annual report, interim report, notice of meeting, listing document, circular and proxy form.

Corporate communication, announcements and other regulatory documents are published in both English and Chinese and released on both the websites of the Company ([www.zogroup.com.hk](http://www.zogroup.com.hk)) and the Stock Exchange of Hong Kong Limited ([www.hkexnews.hk](http://www.hkexnews.hk)) in accordance with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

## 2.3 Company Website

Website of the Company ([www.zogroup.com.hk](http://www.zogroup.com.hk)) is updated on a regular basis. Documents released by the Company on the website of the Stock Exchange of Hong Kong Limited ([www.hkexnews.hk](http://www.hkexnews.hk)) will also be published on the Company's website.

Certain information of the Company is also provided on the Company's website including corporate information and share price.

# 3 COMMUNICATION WITH THE COMPANY

## 3.1 Shareholders Meetings

As described in 2.1 above, the Company holds annual general meeting every year where board members or duly appointed delegates would attend. Shareholders may have direct dialogue with the directors attended and the company secretary of the Company.

## 3.2 Shareholder Correspondence

Shareholders may, at any time, make a request for the Company's information to the extent such information is publicly available information or provide comments or suggestion to the directors or company secretary of the Company by email ([ir@zogroup.com.hk](mailto:ir@zogroup.com.hk)) or by post at 31/F, Vertical Sq., No. 28 Heung Yip Road, Wong Chuk Hang, Hong Kong.

## 3.3 Branch Share Registrar of the Company in Hong Kong

Shareholders should direct any questions about their shareholdings, share registration and other related matters to Tricor Tengis Limited, the Company's Branch Share Registrar and Transfer Office in Hong Kong, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

#### **4 SHAREHOLDER PRIVACY**

The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless otherwise required by law.

#### **5 DISCLOSURE**

This Shareholders' Communication Policy (or its summary) and a statement of the review of the implementation and effectiveness of this policy conducted during the year will be disclosed in the annual report of the Company in compliance with Appendix 14 Corporate Governance Code to the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited.

#### **6 IMPLEMENTATION AND REVIEW OF POLICY**

The board of directors the Company shall review this policy annually to ensure the implementation and effectiveness of the policy.