



**Alpha Professional Holdings Limited**

**阿爾法企業控股有限公司\***

*(Incorporated in Bermuda with limited liability)*

*(於百慕達註冊成立的有限公司)*

**(Stock Code 股份代號: 948)**

## **SHAREHOLDERS' COMMUNICATION POLICY**

Alpha Professional Holdings Limited (the “**Company**”, together with its subsidiaries, the “**Group**”) gives high priority to safeguarding the interest of the shareholders of the Company (the “**Shareholders**”) and maintaining clear and transparent communications with the Shareholders to facilitate their understanding of the position and strategy of the Group.

Corporate information dissemination is achieved via the following means:

- The annual general meeting of the Company allows the directors of the Company (the “**Directors**”) to meet and communicate with the Shareholders. The notice to the Shareholders is to be sent in the cases of annual general meeting at least 21 days before the meeting and to be sent to at least 14 days in case of all other general meetings. An explanation of the detailed procedures of conducting a poll is provided to the Shareholders at the commencement of the meeting. The Shareholders can raise questions directly to the board (the “**Board**”) of Directors in respect of business performance and future development of the Group. The poll results are published on the websites of the Company and The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”).
- Publication of annual reports, interim reports, announcements and circulars.
- The websites of the Company and the Stock Exchange, on which the electronic copies of the financial reports and the latest information of the Company are available.

The website of the Company also provides the Shareholders with contact details of the Company such as telephone number, fax number, email address and postal address. The Shareholders may address their enquiries and concerns to the Board via these means.

The policy will be annually reviewed and updated if necessary.

*\* For identification purpose only*