



# Analogue Holdings Limited 安樂工程集團有限公司

(Incorporated in Bermuda with limited liability 於百慕達註冊成立的有限公司)  
(Stock Code 股份代號: 1977)

27 April 2023

Dear Non-registered Shareholder<sup>1</sup>

## Analogue Holdings Limited (the “Company”)

### – Notice of Publication of 2022 Annual Report, Circular dated 27 April 2023 together with Notice of Annual General Meeting, and Proxy Form (collectively “Current Corporate Communication Documents”) and 2022 Environmental, Social and Governance Report

The English and Chinese versions of the Current Corporate Communication Documents are available in the “Investor Relations” section of the Company’s website (www.atal.com) and you can access the relevant documents under the sub-sections titled “Financial Results” and “Circulars and Prospectus” thereof. The documents are also available on the HKEXnews website (www.hkexnews.hk). If you have elected to receive the Corporate Communication Documents<sup>2</sup> in printed form, the printed copies of the Current Corporate Communication Documents in your selected language(s) are enclosed.

If you wish to (a) receive the Current Corporate Communication Documents in printed form or in a language version other than your existing choice; and/or (b) change your choice of language or means of receipt of all future Corporate Communication Documents<sup>2</sup>, please complete, sign and return the request form overleaf to the Company c/o the Company’s branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited (the “Share Registrar”) by post (using the mailing label at the bottom of the request form) or by email to analogue1977-ecom@hk.tricorglobal.com.

The Company’s 2022 Environmental, Social and Governance Report is published in electronic form only under the aforesaid sub-section titled “Financial Results” of the Company’s website (www.atal.com). If you wish to receive a printed copy of the Company’s 2022 Environmental, Social and Governance Report, you may submit your request to the Share Registrar by post at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to analogue1977-ecom@hk.tricorglobal.com.

Should you have any queries in relation to this letter, please call the enquiry hotline of the Share Registrar on (852) 2980 1333 during business hours (9:00 am to 5:00 pm, Monday to Friday, excluding Hong Kong public holidays).

By Order of the Board of  
**ANALOGUE HOLDINGS LIMITED**  
**Dr. Poon Lok To, Otto**  
Chairman

#### Notes:

1. This letter is addressed to non-registered holders (a “non-registered holder” means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communication Documents<sup>2</sup>). If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on the reverse side.
2. Corporate Communication Document(s) are all document(s) issued or to be issued by the Company for the information or action of holders of any of the Company’s securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the definition of “Corporate Communications” including but not limited to: (a) directors’ reports, its annual accounts together with the auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

各位非登記股東<sup>1</sup>：

安樂工程集團有限公司（「本公司」）

一有關《2022年年報》、於2023年4月27日刊發的通函連同股東週年大會通告及代表委任表格（統稱「本次公司通訊文件」）以及《2022年環境、社會及管治報告》的刊發通知

本次公司通訊文件的英文及中文版本已載於本公司網站(www.atal.com)「投資者關係」一欄，閣下可於其「財務業績」及「通函及招股章程」分欄閱覽有關文件。此等文件亦已載於「披露易」網站(www.hkexnews.hk)。如閣下已選擇收取公司通訊文件<sup>2</sup>的印刷本，隨本函附上本次公司通訊文件印刷本（按閣下所選擇之語言版本）。

閣下如欲(a)索取本次公司通訊文件的印刷本又或有別於閣下所選擇的另一個語言版本；及/或(b)更改日後收取所有公司通訊文件<sup>2</sup>的語言版本或收取方式，請填妥及簽署本函背面的申請表格，並使用表格下方的郵寄標籤將表格寄回本公司（經本公司於香港的股份過戶登記分處卓佳證券登記有限公司（「股份過戶登記處」）或電郵至analogue1977-ecom@hk.tricorglobal.com。

本公司《2022年環境、社會及管治報告》僅以電子形式載於本公司網站(www.atal.com)上述「財務業績」分欄。閣下如欲索取本公司《2022年環境、社會及管治報告》的印刷本，可向股份過戶登記處（郵寄至香港夏慤道16號遠東金融中心17樓或電郵至analogue1977-ecom@hk.tricorglobal.com）提出有關要求。

閣下對本函如有任何疑問，請於辦公時間內（星期一至五上午9時至下午5時，香港公眾假期除外）致電股份過戶登記處的查詢熱線(852) 2980 1333進行查詢。

承董事會命  
安樂工程集團有限公司  
主席  
潘樂陶博士

2023年4月27日

#### 附註：

1. 此函件乃向非登記持有人發出（「非登記持有人」指將其持有之本公司股份存放於中央結算及交收系統（中央結算系統）的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，表示該人士或該公司欲收取公司通訊文件<sup>2</sup>）。如閣下已售出或轉讓所持有之全部本公司股份，則毋須理會本函件及背面的申請表格。
2. 公司通訊文件乃根據香港聯合交易所有限公司證券上市規則第1.01條「公司通訊」所界定的定義，本公司已發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、其年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

## Request Form 申請表格

To: **Analogue Holdings Limited (the “Company”)**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre,  
16 Harcourt Road,  
Hong Kong

致: **安樂工程集團有限公司 (「本公司」)**  
經卓佳證券登記有限公司  
香港  
夏愨道16號  
遠東金融中心17樓

You do NOT need to complete this request form if you have received the document(s) in the language or in the manner you want.  
倘閣下收到的文件之語言版本,或收取方式符合閣下的意願,則毋須填寫本申請表格。

**Part A – To request a printed copy**  
(Please check “X” appropriate box(es) below)  
甲部 – 索取印刷本  
(請於以下適當的空格內劃上「X」號)

I/We would like to receive a printed copy in  
本人/吾等希望收取下列文件之

English or 英文印刷本或  Chinese or 中文印刷本或  both English and Chinese of the following documents:  
英文及中文印刷本:

- 2022 Annual Report  
《2022年年報》
- Circular dated 27 April 2023 together with Notice of Annual General Meeting  
2023年4月27日刊發之通函連同股東週年大會通告

**Part B – To change the choice of language or means of receipt of Corporate Communication Documents\***  
(Please check “X” ONLY ONE box below)  
乙部 – 更改選取的公司通訊文件\*之語言版本或收取方式  
(請僅在以下其中一個空格內劃上「X」號)

I/We would like to receive all future Corporate Communication Documents\* of the Company in the manner indicated below:  
本人/吾等欲以以下列方式收取本公司日後刊發的所有公司通訊文件\*:

- by electronic means through the Company’s website (www.atal.com) (instead of in printed copies) with notification letter mailed to my/our address of the publication of Corporate Communication Documents\* on the Company’s website; OR  
透過本公司網站(www.atal.com)以電子方式收取公司通訊文件\*(而非收取印刷本),而有關於公司通訊文件\*已載於本公司網站的通知,請發送至本人/吾等的地址;或
- in printed form in English ONLY; OR  
僅收取英文印刷本;或
- in printed form in Chinese ONLY; OR  
僅收取中文印刷本;或
- in printed form in BOTH English and Chinese  
同時收取英文及中文印刷本

Full name(s) of shareholder(s)\* 股東姓名\*: \_\_\_\_\_ (English) (英文) \_\_\_\_\_ (Chinese) (中文)  
(Please use BLOCK LETTERS) (請用正楷書寫)

Address\* 地址\*: \_\_\_\_\_

Signature(s) 簽署: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
(Please use BLOCK LETTERS) (請用正楷書寫)

\* Corporate Communication Document(s) are all document(s) issued or to be issued by the Company for the information or action of holders of any of the Company’s securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the definition of “Corporate Communications” including but not limited to: (a) directors’ reports, its annual accounts together with the auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.  
公司通訊文件乃根據香港聯合交易所有限公司證券上市規則第1.01條「公司通訊」所界定的定義,本公司已發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件,其中包括但不限於:(a)董事會報告、其年度賬目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

\* You are requested to fill in the details if you have downloaded this request form from the Company’s website.  
如從本公司網站下載本申請表格,必須填寫有關資料。

### Notes 附註:

- Please complete this request form clearly. Any request form with no indicated choice, with no signature or otherwise incorrectly completed will be void.  
請清楚填寫本申請表格。申請表格上若未有作出選擇或未有簽署又或在其他方面填寫不正確,即告作廢。
- This Request Form is to be completed by non-registered holders (a “non-registered holder” means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communication Documents\*).  
此申請表格乃供非登記持有人填寫(「非登記持有人」指將其持有之本公司股份存放於中央結算及交收系統(中央結算系統)的人士或公司,並透過香港中央結算有限公司不時向本公司發出通知,表示該人士或該公司欲收取公司通訊文件\*)。
- The above instruction in Part B will apply to all future Corporate Communication Documents\* to be sent to you until you notify the Company otherwise by giving not less than five clear business days’ prior notice in writing to the Company c/o the Company’s branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited (by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to analogue1977-ecom@hk.tricorglobal.com) or unless you have at anytime ceased to have shareholding in the Company.  
乙部中的上述指示適用於日後寄發予閣下之所有公司通訊文件\*,直至閣下向本公司(經本公司於香港的股份過戶登記分處卓佳證券登記有限公司)發出不少於五個完整營業日的事先書面通知(郵寄至香港夏愨道16號遠東金融中心17樓或電郵至analogue1977-ecom@hk.tricorglobal.com)或除非閣下已在任何時間停止持有本公司股權。
- For the avoidance of doubt, we do not accept any special instructions written on this request form.  
為免存疑,特此說明:本申請表格上任何特別字寫指示概不受理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the “PDPO”).  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(《私隱條例》)中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this form.  
閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料,本公司可能無法處理閣下在此申請表格上所述之指示及/或請求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for the Company’s verification and record purpose. If it is required by law, your Personal Data may be disclosed or transferred by the Company, for example, in response to a court order or a law enforcement agency’s request.  
本公司可就任何所說明的用途,將閣下的個人資料披露或轉移予本公司的附屬公司、股份過戶登記處、及/或其他公司或團體,並將在適當期間保留該等個人資料供本公司作核實及記錄用途。倘法例規定,例如應法庭命令或執法機關的要求,本公司可能會將閣下的個人資料披露或轉移。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing addressed to the Personal Data Privacy Officer of Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.  
閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何有關查閱及/或修改閣下的個人資料的要求均須以書面方式向卓佳證券登記有限公司(地址為香港夏愨道16號遠東金融中心17樓)的個人資料私隱主任提出。

Please cut the mailing label and stick it on the envelope  
in order to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.  
閣下寄回此申請表格時,請將郵寄標籤剪貼於信封上。  
如在香港投寄毋須貼上郵票。

### MAILING LABEL 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No.: 10 GPO 簡便回郵號碼: 10 GPO  
Hong Kong 香港