



北京發展(香港)有限公司  
**BEIJING DEVELOPMENT (HONG KONG) LIMITED**  
(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
(Stock Code 股份代號 : 154)

Dear Non-Registered Shareholder<sup>(1)</sup>,

**Beijing Development (Hong Kong) Limited (“Beijing Development”)**

– **Notification of publication of circular in relation to proposals for general mandates to issue shares and repurchase shares, re-election of retiring directors and notice of annual general meeting (“Circular”) on the Company’s website**

The Circular of Beijing Development, in both English and Chinese versions, is available on the website of Beijing Development at <http://www.bdhk.com.hk>. You may access the Circular by clicking the <Investor Relations> section of Beijing Development’s website.

If you wish to receive printed version of the Circular, please complete the Request Form on the reverse side and return it to Beijing Development’s Share Registrar, Tricor Tengis Limited, at 26th Floor, Tesbury Centre, 28 Queen’s Road East, Wanchai, Hong Kong by post using the mailing label (for pre-paid postage in Hong Kong) at the bottom of the Request Form.

Please note that by completing and returning the Request Form to request for the printed version of the Circular, you will expressly indicate that your instruction to receive printed version will apply to all future Corporate Communications<sup>(2)</sup> of Beijing Development to be sent to you until you notify Beijing Development’s Share Registrar to the contrary or you cease to hold any shares of Beijing Development.

Should you have any queries relating to this notification, please do not hesitate to call the enquiry hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m. (Monday to Friday, excluding public holidays).

Yours faithfully,  
For and on behalf of  
**Beijing Development (Hong Kong) Limited**  
**Wong Kwok Wai, Robin**  
Company Secretary

Notes: (1) This notification letter is addressed to “Non-registered Shareholder”, which means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified Beijing Development from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications.

(2) “Corporate Communications” refer to any documents issued or to be issued by Beijing Development for information or action of holders of any its securities, including but not limited to, the directors’ report and annual accounts together with a copy of the auditors’ report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.

各非登記股東<sup>(1)</sup>:

北京發展(香港)有限公司(「北京發展」)

– 於本公司網站刊發有關於建議發行股份及購回股份的一般授權、重選退任董事及股東週年大會通告的通函「通函」的通知

北京發展之通函，均備有英文及中文版本，已登載於北京發展網站 <http://www.bdhk.com.hk>。閣下可於北京發展網站內的「投資者關係」項目內瀏覽通函。

如閣下欲收取通函之印刷本，請填妥本函背面之申請表格及使用申請表格底部隨附之郵寄標籤(已預付在香港投寄之郵費)寄回北京發展之股份過戶登記處卓佳登捷時有限公司，地址為香港灣仔皇后大道東二十八號金鐘匯中心二十六樓。

請注意，當閣下填寫及寄回申請表格以索取通函之印刷本後，即表示確認閣下收取印刷本之指示將適用於北京發展今後所有之公司通訊<sup>(2)</sup>，直至閣下通知北京發展之股份過戶登記處另外之安排或停止持有北京發展的股份。

閣下如就本通知有任何疑問，請於上午九時至下午五時(星期一至星期五，公眾假期除外)，致電查詢熱線(852) 2980 1333。

代表  
北京發展(香港)有限公司  
黃國偉  
公司秘書  
謹啟

附註: (1) 此函件乃向北京發展之非登記之股東(指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向北京發展發出通知，希望收取公司通訊)發出。

(2) 「公司通訊」指北京發展發出或將會發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於董事會報告及年度賬目(連同核數師報告)、中期報告、會議通告、上市文件、通函及代表委任表格。