



北京控股有限公司  
BEIJING ENTERPRISES HOLDINGS LIMITED

(Incorporated in Hong Kong with limited liability)  
(Stock Code: 392)

30 April 2024

Dear Shareholders,

### Election of Means and Language of Receipt of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, we are writing to seek your election in relation to the matters regarding the corporate communications<sup>(Note)</sup> (the “**Corporate Communications**”) of Beijing Enterprises Holdings Limited (the “**Company**”) to be dispatched in the future.

You may choose:

- (1) by electronic means to receive all future Corporate Communications through the Company’s website (www.behl.com.hk) (the “**Website Version**”) with an email notification to be sent to your email address of the publication of Corporate Communications on the Company’s website; or
- (2) to receive printed English version only of all future Corporate Communications; or
- (3) to receive printed Chinese version only of all future Corporate Communications; or
- (4) to receive both printed Chinese and English versions of all future Corporate Communications.

For the purpose of environmental protection and cost saving, we recommend you to take advantage of selecting the Website Version, i.e. option (1). Even if you have chosen the Website Version, you reserve the right at any time by reasonable notice in writing to the Company’s share registrar to change your choice.

Please mark “✓” in the appropriate box in the enclosed Reply Form and sign and return the same by hand or by post (no stamp needs to be affixed if posted in Hong Kong by using the mailing label at the bottom of the Reply Form) to the Company’s share registrar, Tricor Tengis Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by sending an email for the purpose to 392-ecom@vistra.com.

**If we do not receive the completed and signed Reply Form from you on or before 31 May 2024 and until you inform the Company’s share registrar by reasonable notice in writing, you will be deemed to have consented to receiving all future Corporate Communications from the Company in the manner as set out in option (1) above, and a notification of the publication of the Corporate Communications on the Company’s website will be sent to you by email (if no email address is provided, by post to your registered address).**

Should you have any queries relating to this letter, please contact the Customer Service Hotline of the Company’s share registrar at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Beijing Enterprises Holdings Limited**  
**Tam Chun Fai**  
*Executive Director*

*Note: “Corporate Communications” refer to any documents issued or to be issued by the Company for information or action of holders of any its securities, including but not limited to its annual reports, interim reports, notices of meeting, listing documents, circulars and proxy forms.*

