



中國通信服務
CHINA COMSERVICE

中國通信服務股份有限公司
CHINA COMMUNICATIONS SERVICES CORPORATION LIMITED

(A joint stock limited company incorporated in the People's Republic of China with limited liability)
(Stock Code: 552)

28 April 2020

Dear Shareholders,

Election of Language and Means of Receipt of Corporate Communication

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and/or the articles of association of China Communications Services Corporation Limited (the "Company"), the Company will make available the following options for you to elect for receipt of future corporate communication ("Corporate Communication") of the Company, which means any document(s) issued or to be issued by the Company for the information or action of any holders of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, in the following manners:

- (1) to read all future Corporate Communication published on the Company's website at www.chinaccs.com.hk ("Website Version") in place of receiving printed copies, and receive a printed notification letter of the publication of the Corporate Communication on website; or
- (2) to receive the printed English version of all future Corporate Communication only; or
- (3) to receive the printed Chinese version of all future Corporate Communication only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communication.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version only. To make your election, please mark (X) in the appropriate box on the enclosed reply form (the "Reply Form") and sign and return to the Company's H share registrar, Computershare Hong Kong Investor Services Limited, using the mailing label at the bottom of the Reply Form (a stamp is not needed if posted in Hong Kong). The address of Computershare Hong Kong Investor Services Limited is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive the duly completed Reply Form or receive an objection from you by 26 May 2020 and until you inform the Company's H share registrar by reasonable notice according to the relevant laws and regulations, you will be deemed to have consented to Website Version only for all future Corporate Communication. A printed notification of the publication of the Corporate Communication on the Company's website will be sent to you in the future.

You have the right at any time by reasonable notice in writing to the Company c/o the H share registrar to change the choice of language and means of receipt of all future Corporate Communication. You may also send such a notice by email to chinaccs@computershare.com.hk. Even if you have chosen (or are deemed to have consented) to receive Website Version only but for any reason have difficulty in receiving or gaining access to the Corporate Communication, the Company will upon your request send the Corporate Communication to you in printed form free of charge as soon as possible.

Please note that the English and Chinese versions of all future Corporate Communication will be available on the Company's website (www.chinaccs.com.hk) and The Stock Exchange of Hong Kong Limited's HKEXnews website (www.hkexnews.hk).

Should you have any queries in relation to this letter, please call the hotline of the Company at (852) 3699 0000 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

For and on behalf of
China Communications Services Corporation Limited
Chung Wai Cheung, Terence
Company Secretary

CCMH-28042020-1(0)

Reply Form 回條

To: China Communications Services Corporation Limited
(the "Company") (Stock Code: 552)
 c/o Computershare Hong Kong Investor Services Limited
 17M Floor, Hopewell Centre,
 183 Queen's Road East,
 Wanchai, Hong Kong

致：中國通信服務股份有限公司
(「公司」) (股份代號：552)
 經香港中央證券登記有限公司
 香港灣仔皇后大道東 183 號
 合和中心 17M 樓

I/We would like to receive the Corporate Communication* of the Company ("Corporate Communication") in the manner as indicated below:
 本人/我們希望以下列方式收取 貴公司之公司通訊文件* (「公司通訊文件」):
 (Please mark **ONLY ONE (X)** of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- to read the **Website Version** of all future Corporate Communication published on the Company's website in place of receiving printed copies; and receive a printed notification letter of the publication of Corporate Communication on website; **OR**
 瀏覽在公司網站發表的所有日後公司通訊文件之**網上版本**, 以代替印刷本, 並收取公司通訊文件已在網上刊發之通知信函印刷本; 或
- to receive the **printed English version** of all future Corporate Communication **ONLY**; **OR**
 僅收取所有日後公司通訊文件之**英文印刷本**; 或
- to receive the **printed Chinese version** of all future Corporate Communication **ONLY**; **OR**
 僅收取所有日後公司通訊文件之**中文印刷本**; 或
- to receive both **printed English and Chinese versions** of all future Corporate Communication.
 同時收取所有日後公司通訊文件之**英文及中文印刷本**。

Signature
簽名

Contact telephone number
聯絡電話號碼

Date
日期

Notes 附註:

- Please complete all your details clearly. If no box, or more than one box, is marked (X), the Company reserves its right to treat this Reply Form as void. For the avoidance of doubt, we do not accept any special instructions written on this Reply Form.
 請 閣下清楚填妥所有資料。倘未有在任一個空格或在超過一個空格劃上「X」號, 本公司保留權利將本回條視為無效。為免存疑, 任何在本回覆表格上的額外手寫指示, 本公司將不予處理。
- If the Company does not receive this Reply Form or receive a response indicating an objection from you by 26 May 2020, you will be deemed to have consented to receiving Website Version only, all future Corporate Communication will be sent out in the manner specified in the Company's letter dated 28 April 2020 and we will send you a notification letter of the publication of the Corporate Communication on website.
 倘若本公司於二零二零年五月二十六日仍未收到 閣下的本回條或表示反對的回覆, 閣下將被視為已同意只收取網上版本, 而本公司將按二零二零年四月二十八日之本公司函件內所述之方式, 就所有日後公司通訊, 只向 閣下寄發有關公司通訊文件已在網上刊發的通知信函。
- By selecting the Website Version of the Corporate Communication published on the website of the Company in place of receiving printed copies, you have expressly considered consented to waive the right to receive the Corporate Communication in printed form.
 在選擇瀏覽在本公司網站發出之公司通訊文件網上版本以代替收取印刷本後, 閣下已明示同意放棄收取公司通訊文件印刷本的權利。
- The above instruction will apply to all future Corporate Communication to be sent to the shareholders of the Company until you notify the Company otherwise by reasonable notice in writing to the Company's H Share Registrar or using email at chinaccs@computershare.com.hk.
 上述指示適用於寄發予本公司股東之所有日後公司通訊文件, 直至 閣下發出合理書面通知予本公司 H 股股份過戶登記處或以電郵方式發送到 chinaccs@computershare.com.hk 另作選擇為止。
- Shareholders are entitled to change the choice of means of receipt and language of the Company's Corporate Communication at any time by reasonable notice in writing to the Company's H Share Registrar or using email at chinaccs@computershare.com.hk.
 股東有權隨時發出合理時間的書面通知本公司之 H 股股份過戶登記處或以電郵方式發送到 chinaccs@computershare.com.hk, 要求更改收取公司通訊文件之語言版本及方式。
- If your shares are held in joint names, the shareholders whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
 如屬聯名股東, 則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。

* Corporate Communication includes but is not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.
 公司通訊文件包括但不限於: (a) 董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。
 如在本港投寄, 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
 Rate our service 評價
 Lodge a complaint 投訴

Contact Us 聯繫我們

www.computershare.com/hk/contact