



中國通信服務  
CHINA COMSERVICE

中國通信服務股份有限公司  
CHINA COMMUNICATIONS SERVICES CORPORATION LIMITED

(於中華人民共和國註冊成立的股份有限公司)  
(A joint stock limited company incorporated in the People's Republic of China with limited liability)  
(股份編號：552)  
(Stock Code：552)

20 November 2015

Dear Shareholder(s),

**China Communications Services Corporation Limited (the "Company")**  
**Notice of publication of Supplemental Circular, Supplemental EGM Notice and Supplemental Proxy Form (the "Current Corporate Communication")**

The English and Chinese versions of the Current Corporate Communication of the Company are available on the Company's website at [www.chinaccs.com.hk](http://www.chinaccs.com.hk) and on the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk). A printed copy of the Current Corporate Communication is hereby enclosed if you have previously elected to receive Corporate Communications<sup>(Note)</sup> in printed form. If you wish to receive the printed form of the Current Corporate Communication in any other language, we will, upon receiving your notice, send the Current Corporate Communication of your choice of language in printed form to you free of charge as soon as possible.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communications of the Company by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Company's H share registrar, Computershare Hong Kong Investor Services Limited ("H Share Registrar"), using the mailing label at the bottom of the Change Request Form (no stamp is needed if posted in Hong Kong). The address of the H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the Change Request Form to [chinaccs@computershare.com.hk](mailto:chinaccs@computershare.com.hk). The Change Request Form may also be downloaded from the Company's website at [www.chinaccs.com.hk](http://www.chinaccs.com.hk) or the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to any of the above matters, please call the hotline of the Company at (852) 3699 0000 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

For and on behalf of  
China Communications Services Corporation Limited

*Note: A corporate Communication includes but is not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form and (g) a reply slip.*

各位股東：

中國通信服務股份有限公司（「本公司」）  
**發佈補充通函、特別股東大會補充通告及補充代表委任表格（「本次公司通訊文件」）之通知**

本公司之本次公司通訊文件中、英文版本已上載於本公司網站（[www.chinaccs.com.hk](http://www.chinaccs.com.hk)）及香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）。如閣下之前已選擇收取公司通訊文件<sup>(附註)</sup>印刷本，本次公司通訊文件的印刷本已隨本函附上。如閣下欲收取另一語言版本的本次公司通訊文件印刷本，我們會在收到閣下的要求後，盡快向閣下提供所要求的本次公司通訊文件的印刷本，費用全免。

敬請注意：閣下如欲更改今後所有公司通訊之語言版本及收取方式，閣下有權在任何時間發出合理書面通知或簡單透過填寫背面的變更申請表，並使用變更申請表下方的郵寄標籤（如在香港投寄則無須貼上郵票），寄回本公司H股股份過戶登記處，香港中央證券登記有限公司（「H股股份過戶登記處」），地址為香港灣仔皇后大道東183號合和中心17M樓。閣下亦可把已填妥之變更申請表的掃描副本電郵到 [chinaccs@computershare.com.hk](mailto:chinaccs@computershare.com.hk)。變更申請表亦可於本公司網站（[www.chinaccs.com.hk](http://www.chinaccs.com.hk)）或香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）下載。

如對本函內容有任何疑問，請於營業時間內（星期一至星期五，上午九時至下午六時，公眾假期除外）致電本公司熱線(852)3699 0000查詢。

中國通信服務股份有限公司  
謹啟

二零一五年十一月二十日

附註：公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)代表委任表格；及(g)回條。

CCMH-20112015-1(0)

## Change Request Form 變更申請表

To: **China Communications Services Corporation Limited** (the "Company") (Stock Code: 552)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East,  
Wanchai, Hong Kong

致：中國通信服務股份有限公司  
(「公司」) (股份代號：552)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to change the Corporate Communication\* of the Company ("Corporate Communication") in the manner as indicated below:  
本人/我們希望更改以下列方式收取 貴公司之公司通訊文件\* (「公司通訊文件」):  
(Please mark **ONLY ONE (X)** of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「X」號)

- read the **Website Version** of all future Corporate Communication published on the Company's website in place of receiving printed copies; and receive a printed notification letter of the publication of Corporate Communication on website; **OR**  
瀏覽在公司網站發表之公司通訊文件**網上版本**，以代替印刷本，並收取公司通訊文件已在網上刊發之通知信函印刷本；**或**
- to receive the **printed English version** of all future Corporate Communication **ONLY**; **OR**  
僅收取公司通訊文件之**英文印刷本**；**或**
- to receive the **printed Chinese version** of all future Corporate Communication **ONLY**; **OR**  
僅收取公司通訊文件之**中文印刷本**；**或**
- to receive both **printed English and Chinese versions** of all future Corporate Communication.  
同時收取公司通訊文件之**英文及中文印刷本**。

Contact telephone number  
聯絡電話號碼

Signature  
簽名

Date  
日期

Notes 附註：

- Please complete all your details clearly.  
請 閣下清楚填寫所有資料。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

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公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)代表委任表格；及(g)回條。

### 郵寄標籤 MAILING LABEL

閣下寄回此申請表格時，請將郵寄標籤剪貼于信封上。  
如在本港投寄毋須貼上郵票。  
Please cut the mailing label and stick this on the envelope  
to return this Request Form to us.  
**No postage stamp necessary if posted in Hong Kong.**

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong