

28 May 2020

Dear Registered Shareholder,

## Annual General Meeting 2020 ("AGM")

The AGM of China Power International Development Limited (the "Company") will be held at Meeting Room S421 (Harbour Road Entrance), Hong Kong Convention and Exhibition Centre, 1 Expo Drive, Wanchai, Hong Kong on Thursday, 11 June 2020 at 10:30 a.m.

In light of the current public health measures still in place due to the COVID-19 pandemic, the Company strongly recommends against physical attendance for the shareholders of the Company (the "Shareholders") at the AGM.

The board of directors of the Company expects the travelling restrictions imposed by various jurisdictions including Hong Kong to prevent the spread of the COVID-19 will not be lifted any time soon, certain directors of the Company in Mainland China could not attend the AGM in person. The Company would therefore arrange all our directors to attend the AGM by means of electronic video conference instead.

The Company has already made available a live webcast of the AGM for <u>all registered Shareholders</u>. For health and safety purposes, the Company reiterates that Shareholders are strongly encouraged to exercise their votes by appointing the chairman of the AGM as their proxy to cast their votes instead of attending the AGM in person, and to watch the AGM through the live webcast.

The deadline to submit completed proxy forms is Tuesday, 9 June 2020 at 10:30 a.m. Completed proxy forms must be returned to the share registrar of the Company, Computershare Hong Kong Investor Services Limited (i) its physical address at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, or (ii) electronically via its email address at <a href="mailto:chinapower2020.eproxy@computershare.com.hk">chinapower2020.eproxy@computershare.com.hk</a>.

Registered Shareholders not attending the AGM in person may view the live webcast of the AGM proceedings through <a href="http://www.chinapower.hk/webcast/2020/agm2020.php">http://www.chinapower.hk/webcast/2020/agm2020.php</a> ("AGM Website"). The webcast will be open for registered Shareholders to log in approximately 30 minutes prior to the commencement of the AGM and can be accessed from any location with access to the internet with a smart phone, tablet device or computer. Please however, note that registered Shareholders joining the webcast will not be counted towards a quorum nor will be able to cast their votes online.

To access the webcast, please follow the instructions on the AGM Website and enter the following:

**Meeting ID: 483902** 

User Passcode: Please refer to the number printed under the barcode on the top right corner of this letter.

## Please keep the user passcode in safe custody for use on the day of the AGM and do not disclose it to any other person.

Shareholders will be able to raise questions relevant to the proposed resolutions prior to the AGM, he/she is welcome to send such questions or matters in writing either to the Company's email at <a href="mailto:ir@chinapower.hk">ir@chinapower.hk</a> before Monday, 8 June 2020 at 7:00 p.m. or online during the webcast (for registered Shareholders only).

The usual Q&A time at the AGM will be restricted to a maximum of 15 minutes. The Company will endeavor to respond to all questions at or after the AGM and the relevant answers will be posted on the Company's website after the AGM.

Shareholders attending the AGM in person are advised to read the special arrangements and precautionary measures for the AGM on the front page of the notice of AGM dated 29 April 2020 and the supplemental information to the notice of AGM dated 25 May 2020 and to monitor the development of COVID-19.

NO serving of any refreshments or beverages and NO distribution of any gifts or bakery vouchers at the AGM.

> Yours faithfully, For and on behalf of China Power International Development Limited TIAN Jun Chairman