ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

Website: www.firstpacific.com

(Stock Code: 00142)

Dear New Shareholder,

21 September 2021

Election of Language and Means of Receipt of Corporate Communications

We are writing to ascertain your preference in relation to the language and means of receipt of our future corporate communications ("Corporate Communications"), which refer to any document(s) issued or to be issued by us for information or action of any holders of our securities, including but not limited to (a) our directors' report, our annual accounts and the auditor's report and, where applicable, our summary financial report; (b) our interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

First Pacific Company Limited (the "Company") will make available the following options for you to elect for receipt of future Corporate Communications of the Company:

- (1) to read all future Corporate Communications published on the Company's website at <u>www.firstpacific.com</u> (the "Website Version") in place of receiving printed copies, and to receive email notification or a notification letter of the publication of each relevant Corporate Communication on the Company's website; or
- (2) to receive printed English version of all future Corporate Communications only; or
- (3) to receive printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. In order to make your election, please complete and sign the Reply Form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Share Registrar"). Please use the mailing label and, if posted in Hong Kong, you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. The address of the Hong Kong Branch Share Registrar is at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may alternatively reply by email with a scanned copy of the Reply Form, to <u>firstpacific.ecom@computershare.com.hk</u>.

If the Company does not receive the enclosed Reply Form duly completed and signed or does not receive a response indicating your objection to accessing Corporate Communications by electronic means through the Company's website by 21 October 2021, you will be deemed to have elected website communication only, instead of receiving the printed version of Corporate Communications, unless and until you inform the Company by at least 7 days' prior written notice (sent to the Hong Kong Branch Share Registrar (at the address stated above) or by email to <u>firstpacific.ecom@computershare.com.hk</u>) that you wish to receive the printed version of future Corporate Communications.

If you have elected (or are deemed to have elected) website communication, we will send you an email notification (if your email address has been provided to us) or a letter by post notifying you of the publication of each Corporate Communication on the Company's website.

You have the right at any time by at least 7 days' prior written notice to the Company c/o the Hong Kong Branch Share Registrar (at the address stated above) or by email to <u>firstpacific.ecom@computershare.com.hk</u> to change the choice of language and/or means of receipt of future Corporate Communications. Even if you have elected (or are deemed to have elected) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Website Version of a Corporate Communication, the Company will promptly upon your request send the Corporate Communication in printed form to you free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Branch Share Registrar on request; and (b) the same will also be available on the Company's website at <u>www.firstpacific.com</u> and the HKExnews website at <u>www.hkexnews.hk</u>.

Should you have any query in relation to this letter, please call the telephone hotline of the Company's Hong Kong Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Thank you in advance for your prompt attention to this matter.

Yours faithfully, For and on behalf of First Pacific Company Limited Nancy L.M. Li Company Secretary +

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	REPLY FORM	回條	
To: First Pacific Company Limited (the "Company") (Stock Code : 00142) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong I/We would like to receive future Corporate Communications* of the 本人/我們希望以下列方式收取 貴公司日後之公司通訊文件*((Please mark ONLY ONE (X) of the following boxes)	Company ("Corporate Communications") i	:第一太平有限公司(「本公司 (股份代號:00142) 經香港中央證券登記有限公司 香港灣仔皇后大道東183號 合和中心17M樓	((
 (請從下列選擇中,僅在其中一個空格內劃上「X」號) to read the Website Version of all future Corporate 空空ive an email notification or a notification letter 瀏覽在本公司網站(<u>www.firstpacific.com</u>)登載的所 	of the publication of each Corporate Con	nmunication on the Company's v	vebsite; OR
lf no email address is provided, only (<u>address in English Capital Letters</u> an (本公司日後會在公司週訊文件於本公	a notification letter of publication of Corpo d the email address is used for notification	rate Communications on the Comp of release of Corporate Communi 5址(如有)。如未有提供電郵地:	munications on the Company's website in the futu pany's website will be sent. <u>Please provide the en</u> ications only.) 壯,則會發出公司通訊文件已在網上登載的通知伯
to receive printed English version of all future Cc 僅收取所有日後公司通訊文件之英文印刷本;或 to receive printed Chinese version of all future Cc 僅收取所有日後公司通訊文件之中文印刷本;或 to receive both printed English and Chinese versi 同時收取所有日後公司通訊文件之英文及中文印刷	orporate Communications ONLY; OR		
Name: 姓名:		Signature: 簽署:	
Contact telephone number: 聯絡電話號碼:		Date: 日期:	
Address: 地址:			
Notes 附註:			
 Please complete all your details clearly. 請 閣下清楚填妥所有資料。 			
 If the Company does not receive the duly completed and signed Reply Forr will be provided to you in the manner specified for communications by p of the publication of each Corporate Communication on the Company's sy 倘若本公司於 2021年10月21日(月大報) 閣下已填寫及簽署的回 方式在本公司之網站各載通出(片本/統) 	m, or a response indicating your objection, by 21 Octobe ublication on the Company's website in the Company's vebsite. 條或表示: 閣下反對的回覆, 閣下將被視為已選 現文件。我們每次均會向 閣下寄發雷範通知定潮	2021, you are deemed to have elected webs letter dated 21 September 2021. We will se 睪僅以繩上方式收取所有日後公司通訊文 個件,通知 閣下有關公司通訊文件已	ite communication only and all future Corporate Communicati end you an email notification or a notification letter notifying y c件・而本公司將按 2021 年 9 月 21 日之本公司函件内所道 存本公司 2014 日春 10
 By electing to read the Website Version of future Corporate Communicati in printed form. 在選擇瀏覽在本公司網站登載之日後公司通訊文件網上版本以代替 	ions published on the Company's website in place of re-	eiving printed copies, you have expressly ag	
 	first on the Register of Members of the Company in re		s Reply Form in order to be valid.
 The above election will apply to all future Converting The above election will apply to all future Convertee Communications to Branch Share Registrar, Computershare Hong Kong Investor Services Lin 上述選擇欄用於留子本公司股東之所有日後公司通訊文件,重至 用時間的事先書面通知或電腦至 <u>firspacific conve</u> @computershare.com.h 	be given to shareholders of the Company until you no nited, 17M Floor, Hopewell Centre, 183 Queen's Road 阁下透過本公司之股份過戶登記處香港分處香港中	ify otherwise by giving at least 7 days' pri East, Wanchai, Hong Kong or by email to <u>f</u> 證券登記有限公司(地址為香港灣仔皇)	or written notice to the Company c/o the Company's Hong K <u>instpacific.ecom@computershare.com.hk</u> . 后大道東 183 號台和中心 17M 樓)向本公司發出不少於 7
 For the avoidance of doubt, we do not accept any other instructions given 為免存疑,任何在本回條上的額外指示,本公司將不予處理。 	on this Reply Form.		
 Shareholders are entitled to change the choice of means of receipt and/or Branch Share Registrar or by email to <u>firstpacific econ@computershare</u>, 股東有權關時透過本公司之股份過戶登記處香港分處向本公司發出 擇。 	· language of the Company's Corporate Communicatio <u>com.hk.</u> 不少於7天時間的事先書面通知或電郵至 firstpacific	is at any time by giving at least 7 days' prive ecom@computershare.com.hk ,要求更改	or written notice to the Company c/o the Company's Hong K 以取本公司之公司通訊文件的收取方式及/或語言版本之
* Corporate Communications refer to any document(s) issued or to be issue with a copy of the auditor's report and, where applicable, its summary fin 公司通訊文件指本公司發出或將子發出以供其任前還并得有人參照 中期層要報告;(c)會議通告;(d)上市文件;(e)通過;及f)代表委任	ed by the Company for the information or action of hole ancial report: (b) the interim report and, where applics 或接取行動的任何文件,其中包括但不履於:(a)重 表格。	ers of any of its securities, including but now ble, summary interim report; (c) notices of n 事會報告、其年度賬目連同核數師報告。	t limited to (a) the directors' report, the annual accounts togen neetings; (d) listing documents; (e) circulars; and (f) proxy for 以及(如適用)其財務摘要報告; (b)中期報告及(如適行
PI	ERSONAL INFORMATION COLLECTION STAT	EMENT 個人資料收集聲明	
Your supply of Personal Data is on a voluntary basis for the purpose of receivin Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include purposes. You have the right to request access to and/or correction of your Personal Data in means:	g Corporate Communications in the manner chosen. " but is not limited to your telephone number and e-mail a accordance with the provisions of the PDPO. Any suc	Personal Data" in these statements has the Idress. Your Personal Data will be retained for request for access to and/or correction of y	same meaning as "personal data" in the Personal Data (Priva for such period as may be necessary for our record and verificat your Personal Data should be in writing by either of the follow
閣下是自願提供個人資料,以便按 閣下選擇的方式收取公司通訊文件。 於) 閣下的電話號碼及電郵地址。 閣下的個人資料將在本公司為記錄及 閣下有權根據《私聽條例》的條文要求查閱及/或改正 閣下的個人資料	2核實目的所需的期間內予以保留。		私隱條例」)中「個人資料」的涵義相同,可包括(但不
By mail to: Personal Data Privacy Officer Computershare Hong Kong Investor Services Limited 17M Floor, Hopwell Centre, 183 Queen's Road East, W By email to: <u>PrivacyOfficer@computershare.com.hk</u>	郵寄至: 'anchai, Hong Kong 電郵至:	香港灣仔皇后大道東 183 號合 香港中央證券登記有限公司 個人資料私隱主任 PrivacyOfficer@computershare.	
Mailing Label 郵寄標籤	Please cut the mailing label ar		
nputershare Hong Kong Investor Services Limited 香港中央證券登記有限公司	to return this Repl No postage is necessary if 世間下天回太回悠時, 建物	oosted in Hong Kong.	Get in touch with us 與我們難 Send us an enquiry 查詢 Rate our service 評價 Lodge a complaint 投訴
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Freepost No. 間使回動號嗎 · 57 Hong Kong 香港		ᅕᇚᆧᇦᇮᇪᆂᄬᅑ	www.computershare.com/hk
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