## ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



# FIRST PACIFIC COMPANY LIMITED

# 第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

Website: www.firstpacific.com

### (Stock Code: 00142)

29 April 2022

Dear New Shareholder,

#### Election of Language and Means of Receipt of Corporate Communications

We are writing to ascertain your preference in relation to the language and means of receipt of our future corporate communications ("Corporate Communications"), which refer to any document(s) issued or to be issued by us for information or action of any holders of our securities, including but not limited to (a) our directors' report, our annual accounts and the auditor's report and, where applicable, our summary financial report; (b) our interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

First Pacific Company Limited (the "Company") will make available the following options for you to elect for receipt of future Corporate Communications of the Company:

- (1) to read all future Corporate Communications published on the Company's website at <u>www.firstpacific.com</u> (the "Website Version") in place of receiving printed copies, and to receive email notification or a notification letter of the publication of each relevant Corporate Communication on the Company's website; or
- (2) to receive printed English version of all future Corporate Communications only; or
- (3) to receive printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. In order to make your election, please complete and sign the Reply Form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Share Registrar"). Please use the mailing label and, if posted in Hong Kong, you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. The address of the Hong Kong Branch Share Registrar is at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may alternatively reply by email with a scanned copy of the Reply Form, to firstpacific.ecom@computershare.com.hk.

If the Company does not receive the enclosed Reply Form duly completed and signed or does not receive a response indicating your objection to accessing Corporate Communications by electronic means through the Company's website by 30 May 2022, you will be deemed to have elected website communication only, instead of receiving the printed version of Corporate Communications, unless and until you inform the Company by at least 7 days' prior written notice (sent to the Hong Kong Branch Share Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk) that you wish to receive the printed version of future Corporate Communications.

If you have elected (or are deemed to have elected) website communication, we will send you an email notification (if your email address has been provided to us) or a letter by post notifying you of the publication of each Corporate Communication on the Company's website.

You have the right at any time by at least 7 days' prior written notice to the Company c/o the Hong Kong Branch Share Registrar (at the address stated above) or by email to <u>firstpacific.ecom@computershare.com.hk</u> to change the choice of language and/or means of receipt of future Corporate Communications. Even if you have elected (or are deemed to have elected) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Website Version of a Corporate Communication, the Company will promptly upon your request send the Corporate Communication in printed form to you free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Branch Share Registrar on request; and (b) the same will also be available on the Company's website at <u>www.firstpacific.com</u> and the HKExnews website at <u>www.hkexnews.hk</u>.

Should you have any query in relation to this letter, please call the telephone hotline of the Company's Hong Kong Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Thank you in advance for your prompt attention to this matter.

Yours faithfully, For and on behalf of First Pacific Company Limited Nancy L.M. Li Company Secretary +

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Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司       No postage is necessary if posted in Hong Kong.       Send us an enquiry 查詢 Rate our service 評價 Lodge a complaint 投訴         Freepost No. 簡便回郵號碼:37       如在本港投寄,閣下無需支付郵費或貼上郵票。       Send us an enquiry 查詢 Rate our service 評價 Lodge a complaint 投訴							
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More stapply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data voluntary basis for the Laws of Hong Kong ("PDPO"), which may include but is not limited to your telephone number and e-mail address. Your Personal Data will be retained for such periods may be necessary for our record and voluntary basis for the purpose. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the means:         IN Feelamilet(max) cash of the Laws of Hong Kong Lower's complexity. The provide data of the Laws of Hong Kong Lower's Road East, Wanchai, Hong Kong       mark accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the means:         IN Feelamilet(max) cash of the Laws of Hong Kong Lower's Road East, Wanchai, Hong Kong       mark add to a conduct and the mark of the family address. Your Personal Data will be retained for such periodal Data by any default to any address. Your Personal Data will be retained for such periodal Data Privacy Officer         IN Fadematic Laws of Hong Kong Investor Services Limited for Rate periodal Data Privacy Officer@computershare.com.hk       mark after PrivacyOfficer@computershare.com.hk         IN Fadematic Laws of Hong Kong Investor Services Limited for Rate periodal Data PrivacyOfficer@computershare.com.hk       PrivacyOfficer@computershar	* Corporate Commun with a copy of the a 公司通訊文件指本 中期摘要報告;(c,	ications refer to any document(s) issued or to be iss uditor's report and, where applicable, its summary 公司發出或將子發出以供其任何證券持有人參 會議通告:(d)上市文件;(e)通函;及(f)代表委;	ued by the Company for the information or inancial report; (b) the interim report and, v 限或採取行動的任何文件,其中包括但不 生表格。	action of holders of any of its securities, including by where applicable, summary interim report; (c) notice: 限於:(a)董事會報告、其年度賬目連同核數師;	ut not limited to (a) the directors' report, the annual accounts togeth so g meetings; (d) listing documents; (e) circulars; and (f) proxy form 聚告以及(如適用)其財務續要報告; (b)中期報告及(如適用		
間下是自顧提供個人資料・以便按       即丁選擇的方式收取公司通訊文件・「個人資料」一詞在本聲明內的涵義與香港法例第 486 章 (個人資料 (私婦、倫例)(「私陽條例」)中「個人資料」的滿義相同・可包括 於)         節下的電話號碼 及電觀班上       間下的個人資料用本公司為記錄及核實目的所需的期間內子以保留。 間下有權根據 (私婦條例)的條之要求意閱及/或改正 間下的個人資料。任何有關查閱及/或改正 間下個人資料的要求 · 應按以下其中一種方式以書面提出:         Ymail to:       Exeronal Data Provacy Officer Computershare Hong Kong Investor Services Limited IN RHoor, Hopwell Cortine, 183 Queen's Road East, Wanchai, Hong Kong	Ordinance, Chapter 486 of th purposes. You have the right to reques	ta is on a voluntary basis for the purpose of receiv the Laws of Hong Kong ("PDPO"), which may include	ing Corporate Communications in the man le but is not limited to your telephone numbe	ner chosen. "Personal Data" in these statements has r and e-mail address. Your Personal Data will be retai	ined for such period as may be necessary for our record and verification		
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