
ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



FIRST PACIFIC COMPANY LIMITED

第一太平洋有限公司

(Incorporated with limited liability under the laws of Bermuda)

Website: www.firstpacific.com

(Stock Code: 00142)

20 September 2023

Dear Shareholder(s),

Election of Language and Means of Receipt of Corporate Communications

We are writing to ascertain your preference in relation to the language and means of receipt of our future corporate communications (“**Corporate Communications**”)[#].

First Pacific Company Limited (the “**Company**”) will make available the following options for you to elect for receipt of future Corporate Communications of the Company:

- (1) to read all future Corporate Communications published on the Company’s website at www.firstpacific.com (the “**Website Version**”) in place of receiving printed copies, and to receive email notification or a notification letter of the publication of each relevant Corporate Communication on the Company’s website; or
- (2) to receive printed English version of all future Corporate Communications only; or
- (3) to receive printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. In order to make your election, please complete and sign the Reply Form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the “**Hong Kong Branch Share Registrar**”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong by post or by hand. If you post your reply in Hong Kong, you may use the mailing label provided at the bottom of the Reply Form and you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the completed and signed Reply Form to firstpacific.ecom@computershare.com.hk. The Reply Form may also be downloaded from the Company’s website at www.firstpacific.com or the HKEXnews website at www.hkexnews.hk.

If the Company does not receive the duly completed and signed Reply Form or does not receive a response indicating your objection to accessing Corporate Communications by electronic means through the Company’s website by 20 October 2023, you will be deemed to have elected the Website Version only, instead of receiving the printed version of Corporate Communications, unless and until you inform the Company by at least 7 days’ prior written notice (sent to the Hong Kong Branch Share Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk) that you wish to receive the printed version of future Corporate Communications.

If you have elected (or are deemed to have elected) the Website Version, we will send you an email notification (if your email address has been provided to us) or a letter by post notifying you of the publication of each Corporate Communication on the Company’s website.

You have the right at any time by at least 7 days’ prior written notice to the Company c/o the Hong Kong Branch Share Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk to change the choice of language and/or means of receipt of future Corporate Communications. Even if you have elected (or are deemed to have elected) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Website Version, the Company will promptly upon your request send the Corporate Communication in printed form to you free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Branch Share Registrar on request; and (b) the same will also be available on the Company’s website at www.firstpacific.com and the HKEXnews website at www.hkexnews.hk.

Should you have any query in relation to this letter, please call the telephone hotline of the Company’s Hong Kong Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Chiu Wing Man, Fiona
General Counsel and Company Secretary

[#] *Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ reports, the annual accounts together with the auditor’s reports and, where applicable, summary financial reports; (b) the interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.*

