



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

(根據百慕達法例註冊成立之有限公司)

Website 網址: www.firstpacific.com

(Stock code 股份代號: 00142)

Personal Identification Number 個人識別號碼:-

26 April 2024

Dear Registered Shareholder(s),

First Pacific Company Limited (the “Company”)

- Annual General Meeting (“AGM”) of the Company to be held on Friday, 14 June 2024

The AGM of the Company will be held at Edinburgh Room to Alexandra Room, 2nd Floor, Mandarin Oriental Hong Kong, 5 Connaught Road Central, Hong Kong on Friday, 14 June 2024 at 2:30 p.m. A live webcast of the AGM proceedings will be arranged and made available for the Company’s shareholders who are unable to attend the AGM.

**Please note that there will be no serving of food or drinks to the attendees of the AGM.**

**Live Webcast of the AGM Proceedings**

If you are unable to attend the AGM in person, you may wish to view a live webcast of the AGM proceedings. Details on meeting proceedings online are provided under the section titled “LIVE WEBCAST OF THE 2024 AGM PROCEEDINGS” in the Company’s circular dated 26 April 2024. **Please however note that shareholders who are unable to attend the AGM in person but choose to view the live webcast of the AGM proceedings will not be counted towards a quorum nor will they be able to cast their vote online.**

From 2:00 p.m. on Friday, 14 June 2024, you can log in to the platform for the live webcast of the AGM proceedings by visiting the following website and entering the following details:

- Live webcast website: <http://meetings.computershare.com/FPC2024AGM>
- Shareholder number: your 10-digit shareholder reference number starting with “C” (“SRN”) printed under the barcode on the top right corner of this letter
- Password: the five-digit Personal Identification Number (PIN) printed below the SRN

For corporate shareholders who wish to view the live webcast of the AGM proceedings, please call Computershare Hong Kong Investor Services Limited, the Company’s branch share registrar in Hong Kong, at its hotline (852) 2862 8555 for arrangement.

Yours faithfully,  
For and on behalf of  
**First Pacific Company Limited**  
**Chiu Wing Man, Fiona**  
General Counsel and Company Secretary

各位登記股東：

第一太平有限公司（「本公司」）

- 於 2024 年 6 月 14 日（星期五）舉行之本公司股東週年大會（「股東週年大會」）

本公司之股東週年大會將於 2024 年 6 月 14 日（星期五）下午 2 時 30 分假座香港中環干諾道中 5 號香港文華東方酒店 2 樓愛丁堡廳至歷山廳舉行。本公司將安排股東週年大會程序之網上直播，讓無法出席股東週年大會之本公司股東觀看。

**本公司將不會向股東週年大會出席者提供食物或飲料。**

**股東週年大會程序之網上直播**

如閣下無法親身出席股東週年大會，閣下可選擇觀看股東週年大會程序之網上直播。有關會議程序網上直播之詳情，載於本公司日期為 2024 年 4 月 26 日之通函內「2024 年度股東週年大會程序之網上直播」一節。然而敬請注意，無法親身出席股東週年大會但選擇觀看股東週年大會程序之網上直播的股東，將不會計入法定人數，亦無法在網上進行表決。

由 2024 年 6 月 14 日（星期五）下午 2 時正開始，閣下可瀏覽以下網站並輸入以下資料，以登入股東週年大會程序之網上直播平台：

- 網上直播網站：<http://meetings.computershare.com/FPC2024AGM>
- 股東編號：印於本信函右上角條碼下，以字母「C」開始之閣下的 10 位數字股東參考編號
- 密碼：印於股東參考編號下之 5 位數字個人識別號碼

欲觀看股東週年大會程序之網上直播的公司股東，請致電本公司之股份過戶登記處香港分處香港中央證券登記有限公司（電話熱線 (852) 2862 8555）以便作出安排。

代表  
第一太平有限公司  
總法律顧問兼公司秘書  
趙詠雯  
謹啟

2024 年 4 月 26 日