



# 第一拖拉机股份有限公司 FIRST TRACTOR COMPANY LIMITED

(a joint stock limited company incorporated in the People's Republic of China with limited liability)  
(Stock Code: 0038)

21 July 2009

Dear Sir/Madam,

## Election of Language and Means of Receipt of Corporate Communication

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Stock Exchange"), we are writing to seek your election in relation to the following matters regarding the future corporate communications ("Corporate Communication") of First Tractor Company Limited (the "Company"), which includes any document(s) to be issued by the Company for the information or action of any holders of its securities, including but not limited to (a) annual report; (b) interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

You may choose:

- (1) to read and/or download the Corporate Communication published on the Company's website at [www.first-tractor.com.cn](http://www.first-tractor.com.cn) and the Stock Exchange's website at [www.hkex.com.hk](http://www.hkex.com.hk) ("Website Version") instead of receiving printed copies; or
- (2) to receive a printed English version of the Corporate Communication only; or
- (3) to receive a printed Chinese version of the Corporate Communication only; or
- (4) to receive both the printed English and Chinese versions of the Corporate Communication.

For the purpose of environmental protection, we recommend you to select the Website Version. Please mark a "X" in the appropriate box in the enclosed Reply Form and sign and return the same using the mailing label and need not affix a postage stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp and send to the Company's H Share Registrar (the "Hong Kong Share Registrar"), Hong Kong Registrars Limited, at Rooms 1806-07, 18th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

Even if you have chosen the Website Version, you have the right at any time to change your choice by sending reasonable prior notice in writing to the Company's H Share Registrar. You may also send such a notice by email to [ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk).

If you choose to receive the Corporate Communication in printed form, the Company will send the selected language(s) of the Corporate Communication to you unless and until you notify the Hong Kong Share Registrar in writing or using email that you wish to receive the Corporate Communication in the other (or both) language(s) or by electronic means through the Company's and the Stock Exchange's websites. You have the right at any time by reasonable notice in writing or using email at [ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk) to the Company c/o the Hong Kong Share Registrar to change the choice of language and means of receipt of the Corporate Communication.

If you choose Website Version, a notification of the publication of the Corporate Communication on the Company's and the Stock Exchange's websites will be sent to you in the future.

**If the Company does not receive the Reply Form from you within 28 calendar days beginning from the date of this letter, i.e. by 18 August 2009, and until you inform the Company's H Share Registrar by reasonable prior notice in writing or send a notice to [ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk), you will be deemed to have consented to receiving the Website Version and only a notification of the publication of the Corporate Communication on the Company's and the Stock Exchange's websites will be sent to you in the future.**

Please note that:

- (a) both the printed English and Chinese versions of the Corporate Communication will be available from the Company or its H Share Registrar on request; and
- (b) both the English and Chinese versions of the Corporate Communication will be available on the Company's website at [www.first-tractor.com.cn](http://www.first-tractor.com.cn) and on the Stock Exchange's website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have chosen (or are deemed to have consented) to receive the corporate communication using electronic means but have any difficulty in receiving or gaining access to the Corporate Communication for any reason, the Company will promptly upon your notice send the printed version of the Corporate Communication to you free of charge.

Should you have any queries relating to this letter, please contact the Company by calling its hotline at (852) 2862 8688 during business hours (9:00a.m. to 6:00p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
**First Tractor Company Limited**

0038-2