

\* Please specify your name and address clearly in **ENGLISH BLOCK LETTER** below if you download this form from the web.

\* 倘若閣下從網上下載本回條，請於下面用英文正楷清楚註明閣下的姓名及地址。

Name of shareholder(s)

股東姓名

Address

地址

### Change Request Form 更改指示回條

To: **First Tractor Company Limited (the "Company")**  
c/o Hong Kong Registrars Limited  
Rooms 1806-07, 18th Floor, Hopewell Centre,  
183 Queen's Road East, Wanchai, Hong Kong

致: **第一拖拉機股份有限公司 (「本公司」)**  
經 香港證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 18 樓 1806-07 室

I/We would like to receive future Corporate Communications of the Company in the manner as indicated below:

本人/我們希望日後收取公司通訊作下列更改

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

- ☐ to read the **Website Version** of all future Corporate Communications published on the Company's website and the Stock Exchange of Hong Kong Limited's (the "**Stock Exchange**") website in place of receiving printed copies; **OR**  
瀏覽在本公司網站及香港聯合交易所有限公司(「聯交所」)網站發表之公司通訊網上版本，以代替印刷本；或
- ☐ to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**  
僅收取公司通訊文件之英文印刷本；或
- ☐ to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**  
僅收取公司通訊文件之中文印刷本；或
- ☐ to receive both printed **English and Chinese versions** of all future Corporate Communications.  
同時收取公司通訊文件之英文及中文印刷本。

Signature:

簽名

Contact telephone number:

聯絡電話號碼

Date:

日期

Note: 附註:

- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- By selecting to read the Website Version of the Corporate Communication published on the Company's website and the Stock Exchange's website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.  
在選擇瀏覽在本公司網站及聯交所網站發出之公司通訊網上版本以代替收取印刷本後，閣下已明示同意放棄收取公司通訊印刷本的權利。
- The above instruction will apply to all future Corporate Communication to be sent to you until you notify otherwise by reasonable notice in writing to the Company's H Share Registrar, Hong Kong Registrars Limited, at Rooms 1806-1807, 18th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk).  
上述指示適用於將來發送予閣下之所有公司通訊，直至閣下發出合理書面通知予本公司之H股證券登記處，香港證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心18樓1806-1807室或電郵至[ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk)另作選擇為止。
- You are entitled to change your election of language and means of receipt of the Company's Corporate Communication at any time by reasonable notice in writing to the Company's H Share Registrar. Such notice may also be sent via email to [ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk).  
閣下有權隨時發出合理書面通知本公司H股證券登記處，要求更改選擇公司通訊的語言版本及收取方式。閣下亦可透過電郵發出以上通知，電郵地址為：[ftc.ecom@computershare.com.hk](mailto:ftc.ecom@computershare.com.hk)。
- If you choose Website Version, a notification of the publication of the Corporate Communication on the Company's website and the Stock Exchange's website will be sent to you in the future.  
如閣下選擇收取網上版本，本公司將來會向閣下寄發有關公司通訊已登載於本公司網站及聯交所網站的通知。
- If you have chosen to receive the Corporate Communication using electronic means but have any difficulty in receiving or gaining access to the Corporate Communication for any reason, the Company will promptly upon your notice send the printed version of the Corporate Communication to you free of charge.  
閣下選擇以電子途徑收取公司通訊，若因任何理由以致在收取或接收本次公司通訊出現困難，本公司將於接到閣下通知後，立即向閣下免費發送本次公司通訊的印刷本。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.  
為免存疑，任何在本更改指示回條上的額外手寫指示，本公司將不予處理。