

## 海南美蘭國際機場股份有限公司 Hainan Meilan International Airport Company Limited\*

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 357)

## NOTICE OF EXTRAORDINARY GENERAL MEETING BOOK CLOSURE NOTICE

NOTICE IS HEREBY GIVEN that an extraordinary general meeting (the "EGM") of Hainan Meilan International Airport Company Limited (the "Company") will be held at 9:00 a.m. on 15 October 2007 (Monday) in the meeting room of the Company on the 3rd Floor, Meilan Airport Complex, Haikou City, Hainan Province, the People's Republic of China (the "PRC"), to consider and, if thought fit, approve the ordinary resolution: "to consider and approve the declaration by the Board of Directors (the "Board") of an interim dividend of HK\$0.20 per share for the six months ended 30 June 2007, payable to the shareholders whose names appear on the Company's register of members as at close of business on Friday, 7 September 2007 and to authorize the Directors to take any necessary actions required under the applicable laws and regulations in connection hereto".

By Order of the Board

Hainan Meilan International Airport Company Limited\*

Bai Yan

Company Secretary

Hainan, the PRC 30 August 2007

As at the date of this notice, the board of directors of the Company comprises 7 directors, Mr. Zhang Cong, Mr. Dong Zhanbin, Mr. Dong Guiguo as executive directors, Mr. Zhang Han'an as non-executive director, and Mr. Xu Bailing, Mr. Xie Zhuang and Mr. Fung Ching, Simon as independent non-executive directors.

<sup>\*</sup> For identification purpose only

Notes:

The H share register of the Company will be closed from 8 September 2007 (Saturday) to 15 October (A)

2007 (Monday) (both days inclusive), during which no transfer of H shares will be effected.

In order to be entitled to attend and vote at the EGM (or any adjournment thereof), share transfer

documents should be lodged with the Company's H shares share registrar not later than 4:30 p.m. on 7

September 2007 (Friday).

In order to qualify for entitlement to the proposed interim dividend, share transfer documents accompanied

by the relevant H share certificates should be lodged with the Company's H shares share registrar no later

than 4:30 p.m. on 7 September 2007 (Friday).

The address of the Company's H shares share registrar is as follows:

Computershare Hong Kong Investor Services Limited

Rooms 1712-1716

Hopewell Centre

183 Queen's Road East

Wanchai

Hong Kong

Holders of H shares and domestic shares of the Company, who intend to attend the EGM, must complete (B)

and return the reply slips for attending the EGM to the Secretary Office to the board of directors of the

Company not later than 20 days before the date of the EGM. i.e. no later than 24 September 2007

(Monday).

Holders of H shares and domestic shares of the Company can deliver the reply slips by hand, by post or

by facsimile.

Details of the Secretary Office to the board of directors of the Company are as follows:

Meilan Airport Complex

Haikou City

Hainan Province

**PRC** 

Tel: (86-898) 6576 2009

Fax: (86-898) 6576 2010

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- (C) Each holder of H shares who has the right to attend and vote at the EGM (or any adjournment thereof) is entitled to appoint in writing one or more proxies, whether a shareholder of the Company or not, to attend and vote on his behalf at the EGM. A proxy of a shareholder who has appointed more than one proxy may only vote on a poll. The instrument appointing a proxy must be in writing under the hand of the appointor or his attorney duly authorised in writing. If the instrument appointing a proxy is signed by an attorney of the appointor, the power of attorney authorising that attorney to sign, or other documents of authorisation, must be notarially certified. The instrument appointing a proxy of any holder of H shares (being a body corporate) must be affixed with the corporate seal of such holder of H shares or duly signed by the chairman of its board of directors or by its authorised attorney.
- (D) For holders of H shares of the Company, the form of proxy, and if the form of proxy is signed by a person under a power of attorney or other authority on behalf of the appointor, a certified copy of that power of attorney or other authority (such certification to be made by a notary public), must be delivered to the Company's H shares share registrar, Computershare Hong Kong Investor Services Limited, not less than 24 hours before the time for holding the EGM or any adjournment thereof in order for such documents to be valid.
- (E) Each holder of domestic shares of the Company is entitled to appoint in writing one or more proxies, whether a shareholder or not, to attend and vote on its behalf at the EGM. Note (C) also applies to holders of domestic shares of the Company, except that the proxy form or other documents of authority must be delivered to Secretary Office to the board of directors of the Company, the address of which is set out in Note (B) above, not less than 24 hours before the time for holding the EGM or any adjournment thereof in order for such documents to be valid.
- (F) If a proxy attends the EGM on behalf of a shareholder, he should produce his ID card and the instrument signed by the proxy or his legal representative, which specifies the date of its issuance. If the legal representative of the holder of legal person shares attends the EGM, such legal representative should produce his ID card and valid documents evidencing his capacity as such legal representative. If a holder of legal person shares appoints a representative of a company other than its legal representative to attend the EGM, such representative should produce his ID card and an authorization instrument affixed with the seal of the holder of legal person shares and duly signed by its legal representative.
- (G) Set out below is the procedure by which shareholders of the Company and the chairman of any shareholders' meeting of the Company may demand a poll pursuant to the articles of association of the Company:

"At any general meeting of shareholders, a resolution shall be decided on a show of hands unless a poll is required in accordance with the Listing Rules or is demanded before or after any vote by show of hands by:

- (i) the chairman of the meeting;
- (ii) at least two shareholders with voting rights or their proxies; or

(iii) any shareholder or shareholders (including proxies) holding separately or in aggregate 10 percent or more of the shares carrying the right to vote at the meeting.

Unless a poll be so demanded, a declaration by the chairman of the shareholders' meeting that a resolution has on a show of hands been carried and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact, without proof of the number or proportion of the votes recorded in favour of or against such resolution, that the resolution has been carried.

A demand for a poll may be withdrawn by the person who made the demand."

(H) The EGM is expected to last not more than one day. Shareholders or proxies attending the EGM are responsible for their own transportation and accommodation expenses.

## **BOOK CLOSURE NOTICE**

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In order to be entitled to attend and vote at the EGM (or any adjournment thereof), share transfer documents should be lodged with the Company's H shares share registrar not later than 4:30 p.m. on 7 September 2007 (Friday).

In order to qualify for entitlement to the proposed interim dividend, all share transfer documents accompanied by the relevant H share certificates should be lodged with the Company's H shares share registrar, Computershare Hong Kong Investor Services Limited at Rooms 1712-1716, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong not later than 4:30 p.m. on 7 September 2007 (Friday).