## THIS CIRCULAR IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

**If you are in any doubt** as to any aspect of this circular or as to the action you should take, you should consult your stockbroker or other registered dealer in securities, bank manager, solicitor, professional accountant or other professional adviser.

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No Shareholder receiving a copy of this circular and/or an Election Form in any territory outside Hong Kong may treat the same as an invitation to elect for Shares unless in the relevant territory such invitation could lawfully be made to him/her without the Company having to comply with any registration or other legal requirements, governmental or regulatory procedures or any other similar formalities. It is the responsibility of any Shareholder outside Hong Kong who wishes to receive Scrip Shares under the Scrip Dividend Scheme to comply with the laws of the relevant jurisdictions including applicable procedures or any other similar formalities.



# MTR CORPORATION LIMITED 香港鐵路有限公司

(Incorporated in Hong Kong with limited liability)

(Stock Code: 66)

#### **Board of Directors:**

Professor Frederick Ma Si-hang (Chairman)\*\*
Lincoln Leong Kwok-kuen (Chief Executive Officer)
Pamela Chan Wong Shui\*
Dr Dorothy Chan Yuen Tak-fai\*
Vincent Cheng Hoi-chuen\*
Anthony Chow Wing-kin\*
Dr Eddy Fong Ching\*
James Kwan Yuk-choi\*
Lau Ping-cheung, Kaizer\*
Lucia Li Li Ka-lai\*
Alasdair George Morrison\*
Ng Leung-sing\*
Abraham Shek Lai-him\*
Benjamin Tang Kwok-bun\*
Dr Allan Wong Chi-yun\*
Professor Chan Ka-keung, Ceajer (Secretary for Fir

Dr Állan Wong Chi-yun\*
Professor Chan Ka-keung, Ceajer (Secretary for Financial Services and the Treasury)\*\*
Secretary for Transport and Housing (Professor Anthony Cheung Bing-leung)\*\*
Permanent Secretary for Development (Works) (Hon Chi-keung) \*\*
Commissioner for Transport (Ingrid Yeung Ho Poi-yan)\*\*

- \* independent non-executive Director
- \*\* non-executive Director

2 June 2016

Registered Office:

Telford Plaza

Kowloon Bay

Kowloon

Hong Kong

MTR Headquarters Building

To: the shareholders (the **'Shareholders'**) of MTR Corporation Limited (the **'Company'**) and the option holders under the 2007 Share Option Scheme and the award holders of the 2014 Share Incentive Scheme of the Company (for information only)

Dear Sir or Madam,

#### **SCRIP DIVIDEND SCHEME - 2015 FINAL DIVIDEND**

### 1. INTRODUCTION

#### 2015 Final Dividend

On 11 March 2016, the Board of Directors (the 'Board') announced the Company's audited annual results for the year ended 31 December 2015, and that the Board had recommended, subject to the approval of the Shareholders, a final dividend of HK\$0.81 per ordinary share in the Company (each, a 'Share') (the '2015 Final Dividend') which is expected to be paid on 13 July 2016 to Shareholders whose names appeared on the register of members of the Company as at the close of business on 27 May 2016 (the 'Record Date'), with an option to receive the 2015 Final Dividend wholly or partly in new and fully paid Shares in lieu of cash under the scrip dividend scheme of the Company (the 'Scrip Dividend Scheme') as more particularly described below. The 2015 Final Dividend was approved by the Shareholders at the annual general meeting of the Company (the 'AGM') held on 18 May 2016.

The register of members was closed from 24 May 2016 to 27 May 2016 (both dates inclusive). In order to qualify for the 2015 Final Dividend, all completed transfer forms, accompanied by the relevant share certificates, had to be lodged with the Company's Registrar for registration not later than 4:30 p.m. on 23 May 2016.

#### The Scrip Dividend Scheme

At the AGM held on 8 May 2014, Shareholders passed a resolution authorising the Board to offer Shareholders the right to choose to receive new shares of the Company to be issued under the Scrip Dividend Scheme and credited as fully paid (the 'Scrip Shares') instead of the whole or part of their cash dividend in respect of some or all of the dividends (including any interim and/or final dividends) which may be declared or paid in the period up to and including the AGM which is held in the fifth year after the passing of the relevant resolution (i.e. in 2019).

Shareholders whose names appeared on the register of members of the Company on the Record Date (except Shareholders with registered addresses in the United States of America or any of its territories or possessions (the 'US Shareholders') (the 'Qualifying Shareholders') will have the right to choose to receive Scrip Shares instead of the whole or part of their cash dividend for the year ended 31 December 2015. In addition, the Board is offering Qualifying Shareholders the right to choose to receive Scrip Shares instead of cash for future interim and final dividends declared after the 2015 Final Dividend if a share alternative is available (the 'Future Dividends'), until such Qualifying Shareholders provide the Company's Registrar with notice in writing that they no longer wish to receive Scrip Shares.

Please note that no share alternative is available for the special dividend which is described in the circular of the Company relating to the Express Rail Link Project dated 7 January 2016, and, accordingly, the Scrip Dividend Scheme does not apply to such special dividend.

The purpose of this circular is to inform you about the procedures applicable to the Scrip Dividend Scheme and the action which should be taken by Shareholders in relation thereto.

#### 2. DETAILS OF THE CHOICES IN RESPECT OF THE 2015 FINAL DIVIDEND

Qualifying Shareholders have the following alternative choices in respect of the 2015 Final Dividend:

- (a) cash of HK\$0.81 per Share; or
- (b) an allotment of Scrip Shares (the number of which is determined as explained below); or
- (c) partly in cash and partly in Scrip Shares.

A Qualifying Shareholder who elects to receive Scrip Shares instead of some or all of his/her cash dividend will be entitled to Shares whose total Relevant Value (see below) is as near as possible to the cash dividend he/she would have received in respect of the existing Shares for which he/she has opted to receive Scrip Shares. The Relevant Value of a Share is HK\$36.08 which is the average value of the Company's Shares for the five dealing days starting from, and including, 20 May 2016 (being the day when the Shares were first quoted ex-dividend).

Accordingly, the number of Scrip Shares which a Qualifying Shareholder will receive, in respect of the existing Shares registered in his/her name on the Record Date and for which he/she has elected to receive Scrip Shares, will be calculated as follows:

#### Formula:

Number of Scrip Shares to be received

Number of registered Shares held on the Record Date for which scrip election is made for the 2015 Final Dividend

2015 Final Dividend per Share HK\$0.81 Relevant Value per Share HK\$36.08

The number of Scrip Shares to be received by each Qualifying Shareholder pursuant to his/her election will be rounded down to the nearest whole number of the Scrip Shares. Fractional entitlements to Scrip Shares in respect of choices (b) and (c) above will be distributed in the form of cash dividend to the respective Qualifying Shareholders concerned. The Scrip Shares issued in respect of the 2015 Final Dividend will, when they are issued, rank *pari passu* in all respects with the existing issued Shares of the Company except that such Scrip Shares themselves will not rank for the 2015 Final Dividend and the First Special Dividend (as defined in the circular of the Company dated 7 January 2016).

#### 3. ACTION TO BE TAKEN

(I) If you have already given standing instructions to receive <u>only</u> Scrip Shares

No Election Form is being sent to Shareholders who have already given standing instructions to receive only Scrip Shares under the Scrip Dividend Scheme or any previous scrip dividend scheme of the Company ('Previous Scheme'). If you have already given such standing instructions, you need to take no further action if you wish to receive only Scrip Shares for the 2015 Final Dividend. If you have already given standing instructions to receive only Scrip Shares under the Scrip Dividend Scheme or any Previous Scheme but you wish to receive only cash for the 2015 Final Dividend and all Future Dividends, a letter revoking your standing instructions must be received by the Company's Registrar by 4:30 p.m. on 21 June 2016. If you have already given standing instructions to receive only Scrip Shares under the Scrip Dividend Scheme or any Previous Scheme but you wish to receive Scrip Shares in respect of only part of the 2015 Final Dividend, a letter revoking your standing instructions together with a duly completed Election Form (completed in accordance with section (c) below) must be received by the Company's Registrar by 4:30 p.m. on 21 June 2016. In order to meet this deadline, please make sure you ask the Company's Registrar for an Election Form in time to return it to them by 4:30 p.m. on 21 June 2016.

(II) If you have NOT previously given standing instructions to receive Scrip Shares

If you have not previously given standing instructions to receive Scrip Shares under the Scrip Dividend Scheme or any Previous Scheme, an Election Form is enclosed with this circular. Please read carefully the instructions below and the instructions printed on the Election Form.

(a) To receive only cash dividends

If you wish to receive <u>only</u> cash for the 2015 Final Dividend and for the Future Dividends, you do not need to take any action. Therefore, please DO NOT return the Election Form.

#### (b) To receive only Scrip Shares for the 2015 Final Dividend

If you wish to receive <u>only</u> Scrip Shares for the 2015 Final Dividend, please just SIGN, DATE and RETURN the Election Form without ticking Box D of the Election Form.

(NOTE: If you wish to receive <u>only</u> Scrip Shares for the 2015 Final Dividend and you wish to elect to receive <u>only</u> Scrip Shares for the Future Dividends for which a scrip alternative is available, you should also enter a tick (✓) in Box D of the Election Form.)

#### (c) To receive part cash and part Scrip Shares for the 2015 Final Dividend

If you wish to receive your entitlement to the 2015 Final Dividend partly in cash and partly in Scrip Shares, please ENTER in Box C of the Election Form the number of Shares which you held on the Record Date for which you require the 2015 Final Dividend to be paid in Scrip Shares. Then SIGN, DATE and RETURN the Election Form.

(NOTE: If you sign the Election Form without completing Box C, or if you elect to receive Scrip Shares in respect of a greater number of Shares than your registered holding on the Record Date, you will be deemed to have elected to receive only Scrip Shares in respect of ALL the Shares registered in your name on the Record Date. Therefore, you will receive only Scrip Shares for the 2015 Final Dividend.)

#### (d) To receive only Scrip Shares for the Future Dividends for which a scrip alternative is available

If you wish to receive, in respect of ALL Shares registered in your name on the relevant record date(s), <u>only</u> Scrip Shares instead of cash for the Future Dividends for which a scrip alternative is available, please ENTER a tick ( ) in Box D of the Election Form. Then SIGN, DATE and RETURN the Election Form.

(NOTE: You <u>cannot</u> choose to receive your Future Dividends entitlements partly in cash and partly in Scrip Shares. Therefore, if you enter a tick (✓) in Box D of the Election Form, unless and until you cancel such election by notice in writing to the Company's Registrar, you will receive <u>only</u> Scrip Shares for the Future Dividends for which a scrip alternative is available for all of the Shares registered in your name on the relevant record date(s), without having to complete any further Election Forms.)

Please note that no share alternative is available for the special dividend which is described in the circular of the Company relating to the Express Rail Link Project dated 7 January 2016, and, accordingly, the Scrip Dividend Scheme does not apply to such special dividend.

#### How and when to return your Election Form

If you need to return an Election Form, you should return it to the Company's Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong so that it is received by the Company's Registrar **not later than 4:30 p.m. on 21 June 2016** (the **'Closing Time'**). If the Company's Registrar does not receive your completed and signed Election Form by the Closing Time, you will receive the whole of your 2015 Final Dividend in cash and any election which you may have made in such Election Form to receive Scrip Shares for the Future Dividends for which a scrip alternative is available will be of no effect. The Closing Time will be adjusted, as the case may be, in accordance with (a) or (b) below if there is a Typhoon Signal No. 8 or above, or a Black Rainstorm Warning:-

- (a) in force in Hong Kong at any local time before 12:00 noon on 21 June 2016. In such a case, the Closing Time will be extended to 5:00 p.m. on the same business day; or
- (b) in force in Hong Kong at any local time between 12:00 noon and 4:30 p.m. on 21 June 2016. In such a case, the Closing Time will be extended to 4:30 p.m. on the next business day which does not have either of the above warnings in force at any time between 9:00 a.m. and 4:30 p.m..

#### No acknowledgement of receipt of the Election Form will be issued.

No elections in respect of the 2015 Final Dividend may, after the relevant Election Forms are signed and returned to the Company's Registrar, be in any way withdrawn, revoked, superseded or altered.

#### 4. CONDITION(S) OF THE SCRIP DIVIDEND SCHEME

The Scrip Dividend Scheme described in this circular is conditional upon the Listing Committee of the Hong Kong Stock Exchange granting listing of, and permission to deal in, the Scrip Shares to be issued in respect of the 2015 Final Dividend.

If this condition is not satisfied, the Scrip Dividend Scheme described in this circular will not become effective and the Election Forms will be void and the 2015 Final Dividend will then be paid wholly in cash.

#### 5. SHAREHOLDERS RESIDENT OUTSIDE HONG KONG

US Shareholders will not be permitted to participate in the Scrip Dividend Scheme and they will receive the 2015 Final Dividend wholly in cash. Having obtained and taken into consideration a legal opinion in respect of that jurisdiction, the Directors considered such exclusion to be necessary and expedient pursuant to Rule 13.36(2) of the Rules Governing the Listing of Securities on the Hong Kong Stock Exchange. US Shareholders are therefore not 'Qualifying Shareholders' for the purposes of the Scrip Dividend Scheme. No Election Form is being sent to such Shareholders.

Save for US Shareholders, all Shareholders resident outside Hong Kong should consult their professional advisers as to whether or not they are permitted to participate in the Scrip Dividend Scheme or whether any government or other consents are required or other formalities need to be observed. No Shareholder receiving a copy of this circular and/or an Election Form in any territory outside Hong Kong may treat the same as an invitation to elect for Shares unless in the relevant territory such invitation could lawfully be made to him/her without the Company having to comply with any registration or other legal requirements, governmental or regulatory procedures or any other similar formalities. It is the responsibility of any Shareholder outside Hong Kong who wishes to receive Scrip Shares under the Scrip Dividend Scheme to comply with the laws of the relevant jurisdictions including procedures or any other similar formalities. Persons who receive Scrip Shares in lieu of the cash dividend must also comply with any restrictions on the resale of the Shares which may apply outside Hong Kong. It is a term of this offer of Scrip Shares under the Scrip Dividend Scheme that this offer is made in compliance with the laws of Hong Kong and all other relevant codes, rules and other requirements relating to the offer that apply in Hong Kong.

#### 6. LISTING, CLEARING AND SETTLEMENT

Application has been made to the Listing Committee of the Hong Kong Stock Exchange for listing of, and permission to deal in, the Scrip Shares.

Subject to the granting of listing of, and permission to deal in, Scrip Shares issued pursuant to the Scrip Dividend Scheme on the Hong Kong Stock Exchange, such Scrip Shares will be accepted as eligible securities by Hong Kong Securities Clearing Company Limited ('HKSCC') for deposit, clearance and settlement in the Central Clearing and Settlement System ('CCASS') with effect from the commencement date of dealings in the Scrip Shares on the Hong Kong Stock Exchange or such other date as determined by HKSCC. Settlement of transactions between participants of the Hong Kong Stock Exchange is required to take place in CCASS on the second business day after any trading day. Shareholders should seek the advice of their stockbroker or other professional adviser for details of those settlement arrangements and how such arrangements will affect their rights and interests. All activities under CCASS are subject to the Operating Guide for Investor Participants, the General Rules of CCASS and CCASS Operational Procedures in effect from time to time.

The Company's Shares are listed on the Hong Kong Stock Exchange and are traded on the Tradegate Exchange based in Berlin, Quotrix trading system of the Dusseldorf Stock Exchange and in the Regulated Unofficial Market (Open Market) on the Frankfurt Stock Exchange. The Company's debt issuance programme ('DIP') is listed on the Hong Kong Stock Exchange. As at 26 May 2016, the notes issued under the DIP and listed on the Hong Kong Stock Exchange comprise US\$550 million fixed rate notes due 2017 and AU\$50 million fixed rate notes due 2029, both of which are issued by MTR Corporation (C.I.) Limited, a wholly-owned subsidiary of the Company, and guaranteed by the Company, as well as US\$90 million fixed rate notes due 2043 issued by the Company. Save as disclosed above, there is no other stock exchange on which the Company's Shares or debt securities are listed or dealt in or on which listing or permission to deal is being or proposed to be sought at this time.

#### 7. GENERAL

Scrip Shares issued to a Qualifying Shareholder pursuant to an election to receive some or all of their 2015 Final Dividend in Scrip Shares may be allocated in odd lots (of fewer than a board lot of 500 Shares). No special dealing arrangements will be put in place by the Company to facilitate the trading or disposal of Scrip Shares issued in odd lots. Qualifying Shareholders should be aware that odd lots usually trade at a discount to the price of board lots.

Whether or not it is to your advantage to elect to receive Scrip Shares instead of cash, in whole or in part, in respect of the 2015 Final Dividend and/or the Future Dividends for which a scrip alternative is available will depend upon your own individual circumstances and the decision in this regard, and all effects resulting therefrom must be solely your responsibility. **If you are in any doubt as to what to do, you should consult your stockbroker or other registered dealer in securities, bank manager, solicitor, professional accountant or other professional adviser.** Shareholders who are trustees are recommended to take professional advice as to whether an election to receive Scrip Shares is within their powers and as to the effect of such election having regard to the terms of the relevant trust instrument.

#### 8. TIMETABLE

Set out below is a summary of the events in relation to the Scrip Dividend Scheme:

Event	Date/Time
Record Date	27 May 2016
Closing time for return of Election Form (and, if applicable, return of letter revoking any <b>previous</b> standing instructions to receive <u>only</u> Scrip Shares for the 2015 Final Dividend and all the Future Dividends for which a scrip alternative is available by Qualifying Shareholders	21 June 2016, 4:30 p.m.
Expected despatch of cheques for cash dividends and definitive certificates for Scrip Shares at the risk of recipients	13 July 2016
Expected first day of dealings in Scrip Shares (subject to the proper receipt of definitive certificates for Scrip Shares by the relevant Shareholders)	14 July 2016

Yours faithfully, By Order of the Board Gillian Elizabeth Meller Company Secretary

# IF YOU HAVE ANY QUERIES IN RELATION TO THE SCRIP DIVIDEND SCHEME, PLEASE CALL THE FOLLOWING TELEPHONE HOT-LINE: 2862 8555.

Members of the Board: Professor Frederick Ma Si-hang (Chairman)\*\*, Lincoln Leong Kwok-kuen (Chief Executive Officer), Pamela Chan Wong Shui\*, Dr Dorothy Chan Yuen Tak-fai\*, Vincent Cheng Hoi-chuen\*, Anthony Chow Wing-kin\*, Dr Eddy Fong Ching\*, James Kwan Yuk-choi\*, Lau Ping-cheung, Kaizer\*, Lucia Li Li Ka-lai\*, Alasdair George Morrison\*, Ng Leung-sing\*, Abraham Shek Lai-him\*, Benjamin Tang Kwok-bun\*, Dr Allan Wong Chi-yun\*, Professor Chan Ka-keung, Ceajer (Secretary for Financial Services and the Treasury)\*\*, Secretary for Transport and Housing (Professor Anthony Cheung Bing-leung)\*\*, Permanent Secretary for Development (Works) (Hon Chi-keung)\*\* and Commissioner for Transport (Ingrid Yeung Ho Poi-yan)\*\*

Members of the Executive Directorate: Lincoln Leong Kwok-kuen, Jacob Kam Chak-pui, Margaret Cheng Wai-ching, Morris Cheung Siu-wa, Peter Ronald Ewen, Adi Lau Tin-shing, Stephen Law Cheuk-kin, Gillian Elizabeth Meller, Linda So Ka-pik, David Tang Chi-fai, Philco Wong Nai-keung and Jeny Yeung Mei-chun

- \* independent non-executive Director
- \*\* non-executive Director

This circular is in English and Chinese. In case of any inconsistency, the English version shall prevail.