



# 玖龍紙業(控股)有限公司\*

**NINE DRAGONS PAPER (HOLDINGS) LIMITED**

*(Incorporated in Bermuda with limited liability)*

(於百慕達註冊成立的有限公司)

**(Stock Code: 2689)**

(股份代號: 2689)

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## NOTIFICATION LETTER 通知信函

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28 October 2022

Dear Non-Registered Shareholder(s) <sup>(Note)</sup>,

### Notification of publication of the Company's 2021/2022 Annual Report and Circular dated 28 October 2022 (the "Corporate Communications")

We hereby notify you that the Corporate Communications of Nine Dragons Paper (Holdings) Limited (the "Company") is now available on the Company's website at [www.ndpaper.com](http://www.ndpaper.com) and on the HKExnews' website at [www.hkexnews.hk](http://www.hkexnews.hk).

You may now access the Corporate Communications on the Company's website or the HKExnews' website.

If you wish to receive a printed copy of the Corporate Communications, you can complete the enclosed Request Form and return it to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, by post using the mailing label provided. The printed copy of the Corporate Communications will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for the printed copy of the Corporate Communications, you will expressly indicate that you prefer to receive all future corporate communications of the Company in printed form and in the language selected.

Should you have any queries relating to this notification, please contact Customer Service Hotline of Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,

**Nine Dragons Paper (Holdings) Limited**

*Note:* This letter is addressed to Non-registered holders ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.

\* for identification purposes only

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致各位非登記持有人(註)：

### 本公司2021/2022年年報及日期為二零二二年十月二十八日之通函 (「公司通訊」)之發佈通知

本公司現謹通知閣下，玖龍紙業(控股)有限公司\*(「本公司」)的公司通訊現已登載於本公司網站 [www.ndpaper.com](http://www.ndpaper.com) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk)。

閣下可於本公司網站或香港交易所網站內閱覽該公司通訊。

倘閣下擬收取公司通訊的印刷本，請填妥背面之申請表格及利用郵寄標籤寄回本公司之香港股份過戶登記分處——卓佳證券登記有限公司。公司通訊印刷本將按閣下要求免費發送予閣下。

請注意，當閣下填寫及寄回申請表格以索取公司通訊的印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本及所選擇之語言版本。

倘閣下對本通知有任何查詢，請於星期一至星期五(公眾假期除外)上午9時至下午5時致電卓佳證券登記有限公司客戶服務熱綫，電話號碼為(852) 2980 1333。

**玖龍紙業(控股)有限公司\***  
謹啟

二零二二年十月二十八日

註：此函件乃向本公司的非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊)發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及背面的申請表格。

\* 僅供識別

## Request Form 申請表格

To: **Nine Dragons Paper (Holdings) Limited**  
(the "Company") (Stock Code: 2689)  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

致: 玖龍紙業(控股)有限公司\*  
([本公司])(股份代號: 2689)  
經卓佳證券登記有限公司  
香港夏愨道16號遠東金融中心17樓

I/We would like to receive the printed copy of the Company's 2021/2022 Annual Report and Circular dated 28 October 2022 and all future Corporate Communications <sup>(Note 1)</sup> of the Company.

本人/吾等擬收取2021/2022年年報、日期為二零二二年十月二十八日之通函及公司日後刊發的所有公司通訊<sup>(註1)</sup>的印刷本。

(Please mark "X" in ONLY ONE box)  
(請只在一個空格內劃上「X」號)

- English printed copy of the Corporate Communications  
公司通訊的英文印刷本
- Chinese printed copy of the Corporate Communications  
公司通訊的中文印刷本
- Both English and Chinese printed copies of the Corporate Communications  
公司通訊的英文及中文印刷本各一份

Name(e) of Non-registered Holder(s)  
非登記持有人姓名

Signature  
簽名

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address  
地址

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number (Optional)  
聯絡電話號碼(可選擇是否填寫)

Date  
日期

Email Address  
電郵地址

### Notes 註:

- Corporate Communications refer to any documents issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form.  
公司通訊指由本公司發出或將予發出以供公司股東參照或採取行動的任何文件，其中包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格。
- By completing and returning this Request Form to request for the printed copy of the Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed form and in the language selected above.  
當閣下填寫及寄回此申請表格以索取公司通訊的印刷本後，即表示閣下確認擬收取公司日後刊發的所有公司通訊的印刷本及所選擇之語言版本。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holdings should sign this form in order for it to be valid.  
倘閣下之股份屬聯名持有，須由該名於本公司的股東名冊排首位之聯名持有人簽署本表格，方有效。
- Any form with more than one box marked "x", with no box marked "x", with no signature or otherwise incorrectly completed will be void.  
任何作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確的表格，則會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this Form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its Share Registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Privacy Compliance Officer of Tricor Investor Services Limited at the above address.

### 收集個人資料聲明

本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》中「個人資料」的涵義相同。閣下是自願提供個人資料，以用於處理閣下在本表格上所述的指示(「該等用途」)。如閣下未能提供足夠資料，本公司有可能無法處理閣下的指示。本公司可就所述的該等用途，將個人資料披露或轉移給本公司的附屬公司、股份登記分處及/或向為本公司提供行政、電腦及其他服務的第三者服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士。個人資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出，而有關要求須以書面方式郵寄至卓佳證券登記有限公司(地址如上)的私隱條例事務主任。

\* for identification purposes only

\* 僅供識別

(Please cut along the dotted line 請沿虛線剪下)



### Mailing Label 郵寄標籤

Please cut the mailing label and stick this on an envelope to return the Request Form to us.

**No postage stamp is required for local mailing**

當閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵票或貼上郵票

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港