

# SHOUGANG CENTURY HOLDINGS LIMITED

# 首 佳 科 技 製 造 有 限 公 司

(Incorporated in Hong Kong with limited liability)
(Stock Code: 103)

19 February 2024

Dear Shareholder(s),

**Shougang Century Holdings Limited (the "Company")** 

### **Election of Means of Receipt of Corporate Communications**

Pursuant to Rules 2.07A of the Rules Governing the Listing of Securities (the "Listing Rules") on The Stock Exchange of Hong Kong Limited (the "Stock Exchange"), the articles of association of the Company and the Companies Ordinance (Cap.622 of the Laws of Hong Kong), the shareholders of the Company (the "Shareholders") may elect to receive Corporate Communications (Note 1) (i) in printed form, in both English and Chinese (the "Printed Version") or (ii) by electronic means through the Company's website at www.shougangcentury.com.hk and the website of the Stock Exchange at www.hkexnews.hk (the "Website Version").

We write to ascertain your preference in receiving all future Corporate Communications. To make your election, please complete and sign the enclosed reply form (the "Reply Form") and return it to the Company c/o the Company's share registrar (the "Share Registrar"), Tricor Tengis Limited of 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post your reply in Hong Kong, you may use the freepost mailing label in the Reply Form when returning your Reply Form. Otherwise, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Reply Form to 103-ecom@hk.tricorglobal.com.

You are encouraged to elect the Website Version which helps protect the environment and facilitate more efficient communication between the Company and the Shareholders.

If the Company does not receive your duly completed and signed Reply Form or a response from you indicating your objection in writing to receiving Corporation Communications in Website Version by 19 March 2024, and until you inform the Company c/o the Share Registrar by reasonable prior notice of not less than seven days in writing by post to the Share Registrar at the above address or by email to 103-ecom@hk.tricorglobal.com, you (i) will be deemed to have consented to accessing and accepting the Website Version of all future Corporate Communications, and (ii) will receive future notification letter of the publication of the Corporate Communications on the Company's website and the Stock Exchange's website (the "Notification Letter") and Actionable Corporate Communication (Note 2) by email or, if no email address is provided, by post to your address as it appears on the Company's register of members.

If you choose to access and accept the Website Version of future Corporate Communications, you should provide an email address in the Reply Form (or the Change Request Form, as the case may be) for the purpose of receiving future Notification Letter and Actionable Corporate Communications in electronic form by email. If the Company does not possess your email address or the email address provided is not functional, the Company will send the Actionable Corporate Communications in printed form, until such time when you have provided a functional email address to the Company for receiving the same.

It is your responsibility to provide email address that is functional. If the Company does not possess your email address or the email address provided is not functional, the Company will act in accordance with the above arrangements. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by you without receiving any "non-delivery message".

You may at any time change your choice of means of receipt of all future Corporate Communications by giving reasonable notice in writing by mail to the Share Registrar at the above address or by email at 103-ecom@hk.tricorglobal.com. If you have elected (or are deemed to have elected) the Website Version but for any reason have difficulty in accessing the relevant Corporate Communications electronically, or wish to receive printed copies, the Company will promptly upon your request send the Printed Version to you free of charge.

Please note that the English and Chinese versions of all future Corporate Communications will be available on the Company's website and the Stock Exchange's website, and their printed copies will be available from the Company or the Share Registrar on request.

Should you have any queries in relation to this letter, please call the dial-up hotline of the Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

By order of the Board Shougang Century Holdings Limited SU Fanrong Chairman

#### Notes:

- 1. Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company's securities or the investing public, including but not limited to, (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- 2. Actionable Corporate Communication means any corporate communication from the Company that seeks instructions from Shareholders on how they wish to exercise their rights or make an election as Shareholders, including but not limited to, (a) election forms in connection with a dividend payment; (b) excess application forms in connection with a rights issue or open offer; (c) applications forms for assured entitlement under an open offer; (d) acceptance forms in connection with takeovers, mergers and share buy-backs; and (e) provisional allotment letters in connection with a rights issue.

## **REPLY FORM**

To: Shougang Century Holdings Limited (the "Company") (Stock Code: 103)

c/o Tricor Tengis Limited, 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong

I/We would like to receive the future Corporate Communications# of the Company in the manner as indicated below:

(Please mark a "\( \sigma\)" in ONLY ONE of the following boxes)

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		Company's website (the "Website Version") and to receive an email notifical Corporate Communications on the Company's website; <b>OR</b>	ation
(Please provide the email ac	Idress in ENGLISH CAPITAL LETTERS and t	e email address provided is used for the purpose of receiving future Notifica	ation
		ail. If no email address is provided or the email address provided by you is	
		te Communications in printed form by post (to your address as appearing or	
			1 the
Company's register of mem	bers), until such time when you have provided a	anctional email address to the Company for receiving the same.)	
□ to receive both the <b>printed E</b>	nglish and Chinese versions of all future Corpo	ate Communications.	
Shareholder's full name:		Signature:	
	(Please use ENGLISH BLOCK LETTERS)		
Address:			
			_

Notes:

- Please complete all the items clearly. If no box, or more than one box, is marked "\", or any signature or other information is incorrectly completed, the Company reserves its right to treat this Reply Form as void.
- If the Company does not receive this Reply Form or a response indicating an objection from you in writing on or before 19 March 2024, you (i) will be deemed to have consented to access and accept the Website Version of all future Corporate Communications in place of receiving printed copies and (ii) will receive future notification letter of the publication of the Corporate Communications on the Company's website and The Stock Exchange of Hong Kong Limited's website and Actionable Corporate Communication by email or by
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
- The above instruction will apply to all future Corporate Communications to be sent to you until you, by serving reasonable prior notice of not less than seven days in writing to the Company c/o the Share Registrar, Tricor Tengis Limited, either by post at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 103ecom@hk.tricorglobal.com.
- You are entitled to change your choice of means of receipt of all future Corporate Communications at any time by serving reasonable prior notice of not less than seven days in writing to the Company either by post (to the address as stated in note 4 above) or by email to 103-ecom@hk.tricorglobal.com.
- For the avoidance of doubt, we do not accept any other special instructions written on this Reply Form.
- Should you have any queries in relation to this Reply Form, please call the enquiry hotline of the Share Registrar at (852) 2980 1333 during business hours (from 9:00 a.m. to
- 6:00p.m., Monday to Friday, excluding public holidays in Hong Kong).
  "Corporate Communications" refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company's securities or the investing public, including but not limited to, (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- "Actionable Corporate Communication" means any corporate communication from the Company that seeks instructions from its shareholders on how they wish to exercise their rights or make an election as the shareholders of the Company, including but not limited to, (a) election forms in connection with a dividend payment; (b) excess application forms in connection with a rights issue or open offer; (c) applications forms for assured entitlement under an open offer; (d) acceptance forms in connection with takeovers, mergers and share buy-backs; and (e) provisional allotment letters in connection with a rights issue.

### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Privacy Compliance Officer

Tricor Tengis Limited

17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong

By email to: is-enquiries@hk.tricorglobal.com

(Please cut along the dotted line)

MAILING LABEL

**Tricor Tengis Limited** Freepost No. 10 GPO Hong Kong **Shougang Century Holdings Limited (103)** 

Please cut the mailing label and stick it on an envelope to return this Reply Form to us. No postage stamp is necessary if posted in Hong Kong.