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## SHUN TAK HOLDINGS LIMITED

信德集團有限公司

(Incorporated in Hong Kong with limited liability) (Stock Code: 242) Website: http://www.shuntakgroup.com

# ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS

The Company is making new arrangements to ascertain the preferences of its Shareholders as to whether to receive future Corporate Communications (i) by electronic means through the Company's website or (ii) in printed form.

In support of environmental protection and for the purpose of cost saving, the Company recommends the Shareholders to elect electronic means for receiving future Corporate Communications.

If the Company does not receive Shareholders' response by 15 October 2012, Shareholders will be deemed to have consented to receiving all future Corporate Communications by electronic means through the Company's website in lieu of printed form.

### INTRODUCTION

Pursuant to the Listing Rules and the articles of association of the Company, the Company is making new arrangements to ascertain the preferences of its Shareholders as to whether to receive future Corporate Communications (i) by electronic means through the Company's website at www.shuntakgroup.com or (ii) in printed form.

### **PROPOSED ARRANGEMENTS**

In accordance with Rules 2.07A and 2.07B of the Listing Rules, the following arrangements have been made by the Company:

- 1. A letter to Shareholders dated 18 September 2012 (the "**First Letter**") together with a pre-paid reply form (the "**Reply Form**"), prepared in both English and Chinese versions, have been sent by the Company to its Shareholders to enable them to elect any one of the following options for receipt of Corporate Communications:
  - to read the Corporate Communications published on the Company's website at www.shuntakgroup.com (the "Website Version") in place of receiving printed copies by mail, and to receive a printed notification of the publication of the Corporate Communications on the Company's website; or
  - (ii) to receive by mail the printed English version of all Corporate Communications only; or
  - (iii) to receive by mail the printed Chinese version of all Corporate Communications only; or
  - (iv) to receive by mail both the printed English and Chinese versions of all Corporate Communications.
- 2. The Reply Form should be completed, signed and returned by post using the mailing label at the bottom of the Reply Form (a stamp is not needed if posted in Hong Kong) or delivered to the Company c/o the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
- 3. The First Letter explains that if the Company does not receive the duly completed Reply Form or receive a response indicating any objection from Shareholders by 15 October 2012, such Shareholders will be deemed to have consented to receiving all Corporate Communications in Website Version only. A notification of the publication of Corporate Communications will be sent to such Shareholders by post when the relevant Corporate Communication is published on the Company's website.
- 4. For Shareholders who choose to receive the Corporate Communications in printed form, the Company will send the selected language(s) of the Corporate Communications to those Shareholder(s) who have made a selection unless and until they notify the Share Registrar in writing or via email to shuntak.ecom@computershare.com.hk that they wish to receive the Corporate Communications in the other (or both) language(s) or by electronic means through the Company's website (i.e. the Website Version).

- 5. When each of the printed Corporate Communications (either English version or Chinese version only) is sent out in accordance with the arrangements as set out in the paragraph 4 above, a notification letter (the "**Second Letter**") together with a pre-paid request form (the "**Request Form**"), in both English and Chinese versions, will be attached to the Corporate Communications stating that the Corporate Communications prepared in the other language will be available upon request.
- 6. For Shareholders who have chosen (or are deemed to have consented) to receive all Corporate Communications using electronic means, the Second Letter together with the Request Form will be sent to such Shareholders by post as and when any Corporate Communication is published on the Company's website and the HKEx's website.
- 7. Shareholders shall have the right at any time by reasonable notice in writing to the Share Registrar or by sending an email to shuntak.ecom@computershare.com.hk specifying their names, address and request to change the choice of language or means of receipt of the Corporate Communications. Even if a Shareholder has chosen (or are deemed to have consented) to receive all Corporate Communications using electronic means but for any reason has difficulty in receiving or gaining access to the Corporate Communications, the Company will promptly upon request send the Corporate Communications to this Shareholder in printed form free of charge.
- 8. Both the English and Chinese versions of all Corporate Communications in an accessible format will be available on the Company's website at www.shuntakgroup.com and the HKEx's website at www.hkexnews.hk.
- 9. For enquiries of the Company's proposed arrangement as described above, Shareholders can call the Company's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays.

### DEFINITIONS

In this announcement, the following expressions have the meanings set out below unless the context requires otherwise:

| "Company"                    |   | Shun Tak Holdings Limited, a company incorporated in<br>Hong Kong with limited liability, the shares of which are<br>listed on The Stock Exchange of Hong Kong Limited   |
|------------------------------|---|--|
| "Corporate Communication(s)" |   | any document(s) issued or to be issued by the Company<br>for the information or action of holders of any of its<br>securities as defined in Rule 1.01 of the Listing Rules,<br>including but not limited to: (a) the directors' report, its<br>annual accounts together with a copy of the auditors'<br>report and, where applicable, its summary financial report;<br>(b) the interim report and, where applicable, its summary<br>interim report; (c) a notice of meeting; (d) a listing<br>document; (e) a circular; and (f) a proxy form |
| "HKEx"                       | : | Hong Kong Exchanges and Clearing Limited   |

| "Listing Rules"  | The Rules Governing the Listing of Securities on The<br>Stock Exchange of Hong Kong Limited |
|------------------|---|
| "Shareholder(s)" | Holders of the ordinary share(s) of HK\$0.25 each in the capital of the Company             |

By order of the Board SHUN TAK HOLDINGS LIMITED Angela Tsang Company Secretary

Hong Kong, 18 September 2012

As at the date of this announcement, the executive directors of the Company are Dr. Stanley Ho, Ms. Pansy Ho, Ms. Daisy Ho, Ms. Maisy Ho, Mr. David Shum and Mr. Rogier Verhoeven; the non-executive directors are Dato' Dr. Cheng Yu Tung, Mrs. Louise Mok and Mr. Michael Ng; and the independent non-executive directors are Sir Roger Lobo, Mr. Norman Ho and Mr. Charles Ho.