## ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



14 July 2014

Dear Shareholder,

## **Election of Language and Means of Receipt of Corporate Communications**

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Stock Exchange") and/or the Bye-Laws of Yau Lee Holdings Limited (the "**Company**"), the Company will make available the following options for you to elect for receipt of future corporate communications ("**Corporate Communications**") of the Company, which means any document(s) issued or to be issued by the Company for the information or action of any holders of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, in the following manners:

- (1) to read future Corporate Communications published on the Company's website at <u>www.yaulee.com</u> ("Website Version") in place of receiving printed copies, and receive an email notification / a notification letter of the publication of the Corporate Communications on the Company's website; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection through the reduction in use of paper and for the purpose of increase efficiency in communication with shareholders, the Company recommends you to select the Website Version. To make your election, please mark (X) in the appropriate box on the enclosed reply form and sign and return it by post or hand delivery to the Company c/o its Hong Kong share registrar (the "Hong Kong Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post in Hong Kong, you may use the mailing label in the reply form and need not to affix a stamp when returning your reply form. Otherwise, please affix an appropriate stamp.

If the Company does not receive the enclosed reply form or receive a response indicating the objection from you by 11 August 2014 and until you inform the Company c/o the Hong Kong Share Registrar by reasonable notice in writing according to the relevant laws and regulations, you are deemed to consent to website communications only, and a notification letter of the publication of the Corporate Communications on website will be sent to you.

You have the right at any time by reasonable notice in writing or using email at <u>vaulee@computershare.com.hk</u> to the Company c/o the Hong Kong Share Registrar to change the choice of language and means of receipt of the Corporate Communications. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Corporate Communications, the Company will promptly upon your request send the Corporate Communications to you in printed form free of charge.

Please note that (a) printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Share Registrar on request; and (b) the same will also be available on the Company's website at <a href="http://www.yaulee.com">www.yaulee.com</a> and the website of the Stock Exchange at <a href="http://www.hkexnews.hk">www.hkexnews.hk</a>.

Should you have any queries in relation to this letter, please call the Company's Hong Kong Share Registrar telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., from Monday to Friday, excluding public holidays or send an email to <u>yaulee@computerhsare.com.hk</u>.

Yours faithfully By Order of the Board Yau Lee Holdings Limited

> Wong Ip Kuen Chairman

\* For identification purposes only

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