



越秀服務集團有限公司

YUEXIU SERVICES GROUP LIMITED

(Incorporated in Hong Kong with limited liability)

(Stock code: 6626)

12 December 2022

To the new registered shareholders

Dear Shareholder,

Elections as to Means of Receipt and Language of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the articles of association of Yuexiu Services Group Limited (the “**Company**”), we are writing to seek your election in relation to the following matters regarding the corporate communications (the “**Corporate Communications**”) of the Company to be dispatched in the future.

Corporate Communications include any document issued or to be issued by the Company for your information or action, including but not limited to: (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.

You may choose:

- (i) to access all future Corporate Communications published on the Company’s website at www.yuexiuserVICES.com (the “**Website Version**”) instead of receiving printed copies, and receive a notification letter (in printed form or in electronic version) of the publication of the Corporate Communications on the Company’s website; or
- (ii) to receive by mail a printed English version of the Corporate Communications only; or
- (iii) to receive by mail a printed Chinese version of the Corporate Communications only; or
- (iv) to receive by mail both the printed English and Chinese versions of the Corporate Communications.

In support of environmental protection, we encourage and recommend you to select the Website Version. Even if you have chosen the Website Version, you are entitled to change your choice at any time by giving reasonable notice in writing to the share registrar of the Company (the “**Share Registrar**”), Tricor Investor Services Limited.

Please tick the appropriate box on the enclosed reply form (the “**Reply Form**”) and sign and return it by post or by hand to the Company c/o the Share Registrar, Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, on or before 12 January 2023. If you post your Reply Form in Hong Kong, you may use the mailing label provided in the Reply Form. Otherwise, please affix an appropriate stamp.

If the Company does not receive a duly completed and signed Reply Form from you (or another response from you indicating that you object to receiving the Website Version of Corporate Communications) on or before 12 January 2023, you will be deemed, until you inform the Company otherwise by reasonable notice in writing at the office of the Share Registrar at the above address or by email to yuexiuserVICES-ecom@hk.tricorglobal.com, to have consented to receive all future Corporate Communications by Website Version instead of receiving them in printed form. In that event, when the Company makes a Corporate Communication, it will only send you a notification that the Corporate Communication has been made available on the Company’s website. The notification will be sent to you by email or by post at your address as it appears in the Company’s register of members maintained by the Share Registrar.

You may at any time by reasonable notice in writing to the Company c/o the Share Registrar at the above address or by email to yuexiuserVICES-ecom@hk.tricorglobal.com elect (i) to receive future Corporate Communications in printed form instead of by the Website Version, or by the Website Version instead of printed form, or (ii) to change the language in which you receive Corporate Communications in printed form. If you have chosen (or are deemed to have chosen) to receive Corporate Communications by the Website Version and for any reason have difficulty in receiving or gaining access to Corporate Communications on the Company’s website, the Company will upon request send the relevant Corporate Communications to you in printed form free of charge.

Please note that English and Chinese versions of all future Corporate Communications will be available (a) in printed form from the Company or the Share Registrar on request and (b) on the Company’s website at www.yuexiuserVICES.com and on the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

Should you have any queries relating to this matter, please contact the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
For and on behalf of
Yuexiu Services Group Limited
Yu Tat Fung
Company Secretary

